

MUSKINGUM

U N I V E R S I T Y

Petition to Take a MAP Course

Typically, courses are offered annually; however, some are offered as infrequently as once every third year. This necessitates ongoing consultation with the student's academic advisor to assure that all required courses are taken in a timely manner. In the rare instances where a student is unable to regularly enroll in a required course prior to or during the intended semester of graduation, it may be necessary to take a MAP offering of a course.

In order to be eligible to take a course through the MAP program, traditional undergraduate students must:

- Enroll full-time during the semester in which the MAP course is to be taken
- Have at least junior standing
- Be in good academic and social standing with the institution
- Receive approval from the student's Academic Advisor
- Receive approval from the University Registrar
- Submit this application at least 1 month prior to the start of the term in which course will be taken

Student Name _____ Student ID _____

Student Email Address _____@[muskingum.edu](mailto:_____@muskingum.edu) Major _____ Class (circle one: SO / JR / SR)

Course to be Taken _____ - _____ Semester course is offered in MAP _____

Next time this course will be offered in the traditional undergraduate schedule: _____ (FA or SP)

Explain why student needs to take this as a MAP course:

Student's Signature: _____ Date: _____

Student's Academic Advisor must certify that:

- The above course is necessary for this student's academic progression.
- Waiting until the next offering of this course in the traditional undergraduate (FA/SP) schedule would delay this student's progress toward graduation.
- Taking this course through the MAP program appears to be the best option for this student at this time.

Advisor's Approval: _____ Date: _____

University Registrar Approval: _____ Date: _____
