

MUSKINGUM UNIVERSITY

APPLICATION FOR ADMISSION TO TEACHER EDUCATION

Use Black or Blue Ink Pen

Name (print) _____ Date _____
First Middle Initial Last

If Applicable:

On-Campus Housing Residence _____ Email _____@muskingum.edu

Also

Home Address _____ County of Residence _____

Home Phone _____

City, State, Zip _____ Cell Phone _____

Birthdate _____ Last five (5) numbers of Social Security # _____ Gender: ___ Male ___ Female ___ Other

Check all that are applicable: African American ___ Asian American ___ White Non-Hispanic ___
Pacific Islander ___ American Indian ___ Alaskan Native ___ Hispanic ___ Latino ___ Other/Multiracial ___

Circle One: Class: FR SO JR SR Entered MU under Catalog Semester/Year: _____
Student ID # _____

Licensure I wish to pursue:

- ___ Early Childhood Education Major PK-5
- ___ Double Major: Early Childhood Education/Special Education Major: Intervention Specialist
- ___ Middle Childhood - Language Arts and Mathematics Concentrations
- ___ Middle Childhood - Language Arts and Science Concentrations
- ___ Middle Childhood - Language Arts and Social Studies Concentrations
- ___ Middle Childhood - Mathematics and Science Concentrations
- ___ Middle Childhood - Mathematics and Social Studies Concentrations
- ___ Middle Childhood - Science and Social Studies Concentrations
- ___ Adolescent to Young Adult - Integrated Language Arts
- ___ Adolescent to Young Adult - Integrated Mathematics
- ___ Adolescent to Young Adult - Integrated Science
- Major Option: ___ Biology, ___ Chemistry, ___ Earth Science or Geology, ___ Physics
- ___ Adolescent to Young Adult - Integrated Social Studies
- Major Option: ___ Economics, ___ History, ___ Political Science, ___ Sociology, ___ Psychology
- ___ Adolescent to Young Adult - Chemistry
- ___ Adolescent to Young Adult - Earth Science
- ___ Adolescent to Young Adult - Life Science
- ___ Adolescent to Young Adult - Physics
- ___ Multi-Age - Modern Language – French
- ___ Multi-Age - Modern Language – Spanish
- ___ Multi-Age - Modern Language - German
- ___ Multi-Age - Health
- ___ Multi-Age - Music
- ___ Multi-Age - Visual Arts
- ___ Special Education Major - Intervention Specialist
- ___ Inclusive Social Studies Education Major - Int. SS/IS

To be filled in by the Education Department Office - Gateway One Pre-Candidacy Requirements:

Grade Point Average _____ EDUC 110 grade _____ EDUC 112 grade of C or above _____
(3.0 or above is required)

MUSC 181 grade _____

MAP Students ONLY EDUC 500/112 grade of C or above _____

Assigned Education Advisor _____

The Ohio Department of Education requires that all students admitted to Teacher Licensure Programs in Ohio must be deemed to be of Good Moral Character as defined below (Rule 3301-21-01 of the Administrative Code):

“A person shall be deemed to be of good moral character provided that said individual has not pleaded guilty to or been convicted of any felony, any violation, or any offense that is not a minor misdemeanor, or any substantively comparable ordinance of a municipal corporation or of another state. An individual who has pleaded guilty to or has been convicted of any such offense may have an application for certification considered by the State Board of Education, provided said individual meets the conditions specified in Rule 3301-23-23 of the Administrative Code.”

Muskingum University is, therefore, obligated to require that all students pursuing programs at both the undergraduate and graduate levels leading to Ohio teacher licensure sign the following statement indicating that they are of good moral character, as defined by the above Rule.

I, _____, assure the Education Department of Muskingum University that I have been made aware of, read, understand, and meet the good moral character standard of the State of Ohio Revised Code as defined above.

Printed Name: _____

Signature: _____ **Date:** _____

The Education Department will consider your application and notify you of the decision regarding acceptance.

If you have questions about this information, please contact Muskingum University Education Department or the Licensure Agent.

To be filled in by the Education Department Office

Date received by the education office _____ Initials: _____

Muskingum University Education Department

State of Ohio Teacher Licensure Awareness of Professional Conduct Statement of Assurance of Good Moral Character

The Ohio Department of Education is committed to ensuring that all students receive instruction from educators who can provide a safe, supportive, and healthy school environment. By Ohio statute, those persons who have demonstrated “unbecoming conduct” may not be licensed to teach in Ohio’s schools. The Office of Professional Conduct at the Ohio Department of Education is responsible for raising awareness among pre-service educators for what unbecoming conduct is for educators and has provided teacher educators with the following list of offenses that may keep a prospective teacher from gaining licensure. Reference: <http://codes.ohio.gov/oac/3301-20>

1. Drug Abuse

- corrupting another with drugs
- trafficking in drugs
- illegal manufacture of drugs or cultivation of marihuana
- illegal assembly or possession of chemicals for the manufacture of drugs
- funding of drug or marihuana trafficking
- illegal administration or distribution of anabolic steroids
- permitting drug abuse
- deception to obtain a dangerous drug
- illegal possession of drug documents
- tampering with drugs
- trafficking in harmful intoxicants; improperly dispensing or distributing nitrous oxide
- illegal dispensing of drug samples
- possession of counterfeit controlled substances

2. Sexually-oriented

- rape
- sexual battery
- unlawful sexual conduct with a minor
- gross sexual imposition/sexual imposition
- importuning
- compelling prostitution/promoting prostitution
- procuring
- soliciting/loitering to engage in solicitation/prostitution; after positive HIV test
- disseminating matter harmful to juveniles
- displaying harmful to juveniles
- pandering obscenity; involving a minor
- pandering sexually oriented matter involving a minor
- deception to obtain matter harmful to juveniles
- compelling acceptance of objectionable materials
- illegal use of a minor in nudity-oriented material or performance
- felonious sexual penetration

3. Theft

- burglary
- personating an officer
- theft in office
- perjury
- bribery

4. Violence

- aggravated murder/murder
- voluntary/involuntary manslaughter
- reckless homicide
- felonious assault/aggravated assault
- permitting child abuse
- kidnapping/abduction
- criminal child enticement
- extortion
- aggravated arson
- aggravated robbery/robbery/aggravated burglary
- inciting to violence
- aggravated riot/riot
- inducing panic
- intimidation/intimidation of attorney, victim or witness in criminal case
- escape
- improper discharge firearm at or into habitation; school-related offenses
- illegal conveyance or possession of deadly weapon or dangerous ordnance or illegal possession of an object indistinguishable from a firearm in school safety zone/courthouse
- improperly furnishing firearms to minor
- unlawful possession of dangerous ordnance; illegally manufacturing or processing explosives
- endangering children
- soliciting or providing support for act of terrorism/making terroristic threat/terrorism
- unlawful possession or use of a hoax weapon of mass destruction
- contaminating substance for human consumption or use; contamination with hazardous chemical, biological, or radioactive substance; spreading false report/placing harmful objects in food/confection.
- retaliation
- unlawful abortion/performing or inducing unlawful abortion upon minor/abortion manslaughter
- interference of custody/child stealing

If you have pled guilty to or been convicted of any of the above, it is important that you contact the Administrator of Investigations, Office of Professional Conduct, Ohio Department of Education (614/466-5638) (www.ode.state.oh.us) on your own or through an attorney in order to determine if you are ineligible for an Ohio teacher license prior to continuing to pursue a teaching license through Muskingum University. Please note that pleading “no contest” is equivalent to pleading “guilty” and that the Ohio Department of Education may investigate court records that have been sealed or expunged. Mission: Ensure that all students receive instruction from educators committed to a safe, supportive and healthy school environment.

Prior to gaining licensure in Ohio, you will be subject to a Bureau of Criminal Investigation (BCI) review and a Federal Bureau of Investigation (FBI) review. When you complete your application for licensure, you will be required to provide documentation for any felony or misdemeanor other than a traffic offense. A form called “Certification /Licensure Explanation to Section F,” available from the Muskingum University Education Department, will help you provide the necessary information for your licensure application if you answer “Yes” to any of the questions concerning professional conduct.

Gateways for Traditional Undergraduate Initial Teacher Licensure Preparation Program

	Gateway 1 Pre-Candidacy	Gateway 2 Candidacy	Gateway 3 Recommendation for State Licensure
PROFESSIONAL CONDUCT	BCI/FBI background check completed; acceptable by Ohio Department of Education Assurance of Good Moral Character	Must possess acceptable BCI/FBI background checks as required by the respective school district.	Must possess current acceptable BCI and FBI background checks in accordance with state licensure requirements.
PROFESSIONAL DISPOSITIONS	Students must complete the Level I Professional Dispositions (#1) Assessment by the conclusion of Practicum 1 with no ratings at (0) unacceptable.	Students must complete Level 2 Professional Dispositions (#1) Assessment with 80% at (3) meets and no ratings at (1) not met or (0) unacceptable by the conclusion of Practicum 3	Candidates must have completed the Level 3 Professional Dispositions (#1) Assessment during clinical student teaching semester with 100% of all ratings at (3) meets.
CONTENT KNOWLEDGE required for respective LICENSURE	Cumulative Grade Point Average (GPA) of 3.0 OR 3.0 (GPA) during the most recent completed semester Minimum of C or higher in EDUC 112. (Students eligible for the transfer module must complete EDUC 112 by the end of their first semester but MAY register for upper-level coursework)	Maintain a content area GPA of 2.5 and cumulative GPA of 3.0 Grades received for each <u>content knowledge course</u> required for licensure must be C- or higher and the grade point average of those same courses must be 2.5 or higher. The <u>Accumulation</u> of All SPA ¹ Assessments administered during this gateway, must receive the highest rating on/at least 80% of the proficiencies <i>AND</i> no ratings of (0) unacceptable. Candidates must pass the respective content knowledge examination as set forth for licensure by the State Board of Education and implemented by the Ohio Department of Education to be eligible for the Clinical Student Teaching semester.	Completers must hold a cumulative GPA of 3.0 Must have completed all content course requirements for licensure and no content course grades below C- The <u>accumulation</u> of the SPA Assessments completed during the clinical student teaching semester [Ability to Plan Lessons (#3), Student Teaching (#4), and Effect on Student Learning (#5)] must be completed with 80% proficiency at highest rating and no rating at (0) unacceptable.

PROFESSIONAL KNOWLEDGE and SKILLS required for respective LICENSURE	<p>A candidate must have passed EDUC 112, whether taken at Muskingum or another HLC accredited institution, with a grade of C or higher to transition into Gateway 2. #1</p>	<p>All required 300 and 400-level EDUC courses taken, whether at Muskingum or another HLC accredited institution must have been completed with a grade of B- or higher.</p> <p>The Program² Assessments completed during this Gateway must meet the following ratings:</p> <p>General Methods: Ability to Plan Lessons Level I (#2) – no rating at (0) unacceptable.</p> <p>Content Methods: Ability to Plan Lessons Level II (#2) – no rating at (1) ineffective or (0) unacceptable)</p> <p>Content Methods: Pre-Student Teaching (#3) – 80% of proficiencies at (3) meets and no ratings at (1) ineffective or (0) unacceptable.</p>	<p>Must have completed all professional education course requirements for licensure and no 300 level and above course grades below B-</p> <p>The <u>accumulation</u> of the Program Assessments completed during clinical student teaching semester [Assessment of Student Teaching (#5), Ability to Plan Lessons and Effect on Student Learning (#2 level III), and Environmental and Behavioral Support Project (#4)] must be completed with 80% proficiency at (3) meets and no ratings at (1) ineffective or (0) unacceptable.</p> <p>Must pass the respective pedagogical/ professional knowledge licensure test and any additional test(s) as set forth by the State Board of Education and implemented by the Ohio Department of Education.</p> <p>Baccalaureate degree must be confirmed by the University</p>
TECHONOLGY KNOWLEDGE			

1 – SPA Assessments: Licensure Assessments created from standards from the respective SPA from each content area.

Example: NCTM-National Council of the Teachers of Mathematics.

2 – Program Assessments: Assessments created from the Shared Values and Beliefs of the Education Department on the Dispositions, Knowledge and Skills necessary to be a quality teacher.

TESTS AND REQUIREMENTS

Licensure tests and qualifying scores listed in the following charts are subject to change by the State Board of Education of Ohio and the Ohio Department of Higher Education.

To complete Gateway One Academic Requirements for
Admission to Muskingum University Teacher Education Program

1. Submit Application for Admission to Teacher Education;
 2. Successful completion of EDUC 110 or MUSC 181 for music majors;
 3. Grade of a C or above grade in EDUC 112;
 4. Proficiency on the dispositions of Key Program Assessment #1, Level I;
 5. BCI and FBI background clearance;
 6. Cumulative 3.0 GPA or a 3.0 from the Fall or Spring semester just completed.
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Prospective student teacher candidates must meet all Gateway 2 requirements prior to student teaching.

Prospective student teacher candidates must take and pass the OAE Content Assessment Test before starting their professional semester of clinical experience (student teaching).

OAE Content Assessment and Pedagogical Knowledge Assessment Test
and Foundations of Reading Test Requirements for Ohio Educator Licensure

Please visit:

Ohio Department of Education (www.ode.state.oh.us)
in Search: Educator Licensure Testing Requirements Update
for tests required, code number and qualifying score

and

Evaluation Systems group of Pearson (www.oh.nesinc.com/)
for test information, dates, locations and study guides

**Muskingum University
Department of Education**

TO: Muskingum University Undergraduate Education Students (including MAP students who are applying to be admitted into Teacher Education).

FR: Education Department

RE: **BCI&I and FBI Background Checks for Students**

It is the student's responsibility to have the fingerprinting checks (BCI&I and FBI) completed and a copy of these reports attached to your application form for Admission to the Teacher Education Program as stated in the requirements of Gateway One – Admission to Licensure Program.

The following procedures have been developed to facilitate this process. If you have questions about these procedures, please contact Bureau of Criminal Investigation (BCI) at 740-845-2375.

**Please ask that the background checks be sent to:
Muskingum University Education Dept.
260 Stadium Dr.
New Concord, OH 43762-1837**

1. Go to **Muskingum University Police Department**.
 - A. Form is attached for you to fill out plus take driver's license with you.
 - B. The BCI/FBI report fee is \$60.00. You may charge the cost to your student account or pay in advance in the Business Office.
2. Go to the **Muskingum Valley Educational Service Center**, 205 N. 7th St., Zanesville, OH. 740-452-4518 Call to verify. Open Monday-Friday 8:00-3:30
 - A. Take driver's license with you.
 - B. The BCI/FBI report fee is \$65.00. They will accept cash, credit or debit card.
3. Go to the **Ohio Valley Educational Service Center**, 128 E. 8th St., Cambridge, OH. 740-439-3558 Call to verify. Open Monday-Friday 8:30-3:30 closed 12-1
 - A. Take driver's license with you.
 - B. The BCI/FBI report fee is \$66.00. They will accept only cash or money order.

Note: Cost of the BCI/FBI fee is subject to change.

Request for a Background Check via Electronic Fingerprinting

☐ BCI

☐ FBI

☒ BCI and FBI

Personal Information (please print)

Type of Photo ID and ID # _____

Name _____

State/Province _____

Date of Birth _____ SSN _____

Zip/Postal Code _____

Address _____

Email Address _____

City _____

Phone # _____

Complete this portion only if an FBI background check is needed:

Sex Race Height Weight Eyes Hair

Reason for background check: 5104.013

Direct Copy to (circle only one):

Address for results to be mailed to:

Muskingum University

Education Department

260 Stadium Dr.

New Concord OH 43762-1837

Ohio Department of Education

BMV Dealer Licensing

Ohio Board of Nursing

BMV Deputy Registrar

Ohio Department of Public Safety

Child Care Ctr –Type A– ODJFS

Ohio Department of Liquor Control

Dietetic Board

Ohio State Racing Commission

Lottery Commission

Ohio Department of Insurance

Respiratory Care Board

OPOTA

NONE

I certify that the personal identifiers provided on this form are accurate and I voluntarily and knowingly authorize the Ohio Bureau of Criminal Identification & Investigation to conduct a criminal records check for the information relating to me. I also voluntarily and knowingly authorize BCI&I to disseminate criminal arrest, conviction and juvenile delinquency adjudication records to _____. I voluntarily and knowingly release and discharge the Ohio Attorney General's Office, BCI&I and their employees from all claims and liability related to this authorized criminal record review and dissemination.

Applicant's Name (please print)

Witness Name (please print)

Applicant's Signature (date)

Witness Signature

Parent/Guardian Name

Parent/Guardian signature (Minor Applicants only)

By signing this form the applicant acknowledges that all information on this form is accurate. Any mistakes or errors on this form are the responsibility of the applicant.