

# MUSKINGUM UNIVERSITY

## MEMORANDUM

**TO:** All Administration and Support Staff  
**FROM:** Philip Laube, Vice President for Finance & Operations  
**DATE:** January 26, 2021  
**SUBJECT:** 2021 HOLIDAYS

Muskingum University administration and support staff not following the academic calendar of recesses and holidays have the following paid days off in observance of established holidays during the 2021 calendar year.

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<b>DAY OFF</b>	<b>HOLIDAY</b>
Friday, January 1, 2021	New Year's Day
Friday, April 2, 2021	Good Friday
Monday, May 31, 2021	Memorial Day
Monday, July 5, 2021	Independence Day Observance
Thursday, November 25, 2021	Thanksgiving
Friday, November 26, 2021	Day after Thanksgiving
Friday, December 24, 2021	Christmas Eve
Monday, December 27, 2021	Christmas Day Observance
Tuesday, December 28, 2021	Day after Christmas Observance
Monday, January 2, 2022	New Year's Day Observance

**FOR SUPPORT STAFF:**  
Two days of your choice between  
July 1, 2021 and June 30, 2022

Personal Days