

# Network Connection for a Departmental Computer

The Department of \_\_\_\_\_ is requesting network access for the computer described below. Configuration for network access includes the assigning of a machine name, assigning an IP address, the installation of the campus virus protection application, and the following selected items:

- Printer setup for EXISTING network printers (please list) \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

No fees will be charged for the above services.

It is understood that the department is responsible for any and all support regarding this computer.

Additionally, CNS will load any authorized college site-licensed software on this computer at the request of the department (please use area above to make requests). There will be no charge for the initial installation of this software. CNS will not guarantee or support the operation of this or any software installed on this computer.

<b>Make, Model, and Serial Number</b>	
<b>Operating System</b>	
<b>Permanent Location</b> (building and room)	
<b>How will this computer be used?</b> (to assist in naming)	

Requested By (printed) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

CNS Use Only		
MAC ADDRESS	NAME	IP ADDRESS
Wired		
Wireless		