

Muskingum University ATP
Transfer Student Procedures
Revised 2/11/2020

The following policy replaces transfer policy language found on pages 26-27 of the 2019-20 version of the ATP Student Handbook. The policy is in effect as of the spring 2020 academic semester.

Transfer policy

Scenario 1. Students who are transferring from another CAATE accredited program, where they had been accepted into the formal program.

- The prospective student will complete an ATP application and supply one letter of recommendation, a Technical Standards form, and if necessary, an Athletic Participation form. All other required documents will be obtained once program acceptance is received.
- Acceptance into the ATP at Muskingum is at the discretion of the Director.
- Course transfer credits are determined by the office of the University Registrar. Where exact course-to-course matching is not possible, the Registrar and Program Director will make the best match possible. It is possible not all in-major courses being transferred will satisfy MU athletic training major course requirements.
- A course transfer plan will be created by the Program Director. Some courses may be taken out of sequence. Every effort will be made to allow an accepted student to graduate in the earliest possible time. Because of course offering sequence, that may not always be possible.

Scenario 2. Students who are transferring from another program prior to having been accepted into the formal program.

- Applicants apply for entry to the ATP with the same requirements as native students. The April 1 application deadline may be waived by the PD.
- Acceptance into the ATP is at the discretion of the Director.
- Course transfer credits are determined by the office of the University Registrar. Where exact course-to-course matching is not possible, the Registrar and Program Director will make the best match possible. It is possible not all in-major courses being transferred will satisfy MU athletic training major course requirements.
- A student may be probationary accepted based on course needs. An example would include, if an applicant met all course requirements except one course. This course could be taken after a student is accepted into the program.