

Muskingum University Policy on Solicitation, Sales, and Fundraising Events

Solicitation on any campus property or at any campus event is generally prohibited. However, registered student organizations with the approval of the Dean of Students or his/her designee may engage in fundraising projects for the benefit of worthwhile purposes of the organization with the following expectations:

- Most campus sales will only be approved to be held in the Quad Center or other areas where students, staff and faculty are not a “captive audience;”
- If the activity is desired to be conducted in a facility beyond the Quad Center, the Quad (green space/ patio area), or the residence halls, permission must also be received from the administrator responsible for that area (e.g. fundraising at an athletic event requires not only the Dean of Students permission, but also the permission of the Athletic Director);
- No harassment will be permitted and there will be no door-to-door sales in the residence halls nor sales by individuals for profit (e.g. magazines, makeup, etc.) and;
- See applicable policies on gambling under the Code of Student Conduct.

Proceeds that are collected should be deposited into the organization’s on-campus account in the Business Office until the funds are to be donated.

If monies are collected by organizations from their members, for the purchase of goods or services for members, those monies should be deposited into the organization’s on-campus account until it is time to pay for the goods or services via a check request or purchasing card.