

Weekly Meeting Form for Level II Fieldwork

Week #: ___ of 12; Dates: ___ - ___, 2023; Weeks FW Hours ___; Total FW Hours: _____

This form is a tool used to assist with student/FW Educator communication and is a required assignment for the student. **This form is to be completed by the student and reviewed with FW Educator during weekly meetings.** The student will upload the completed form to Muskingum University's Blackboard learning management system as an assignment each week (weeks 1-5, then biweekly-weeks 7, 9, & 11). Electronic signatures are acceptable if scanning capabilities are not available to upload the form with handwritten signatures. Student and FW Educator are recommended to make copies of the completed forms for their own records.

Student:	FW Educator:
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This Week's Learning Accomplishments	Student Opportunities for Growth	Action Plan to Work on Opportunities for Growth
1.	1.	1.
2.	2.	2.
3.	3.	3.
4.	4.	4.
5.	5.	5.

Student Questions/Concerns	FW Educator Feedback/Input
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.

Goals for Next Week	Meetings/Assignments Due
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.

Assigned Preparatory Tasks (e.g. readings, assessment review, hands-on skills):

- 1.
- 2.
- 3.

Any additional learning opportunities student would like to have or supervisor feels beneficial?

- 1.
- 2.
- 3.

Any concerns regarding level and type of fieldwork supervision provided to the student or response of student to supervision?

- 1.
- 2.
- 3.

Student Signature, Date:	FW Educator Signature, Date:
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