

Muskingum University

2019-2020 Verification – Dependent Student

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STUDENT NAME: _____ ID: _____

1. VERIFICATION OF HOUSEHOLD SIZE AND NUMBER IN COLLEGE

Full Name		Age	Relationship	College
List the name of each person you included in your household on the FAFSA (yourself, parents, siblings, etc.). In order for them to be included in your household, they must receive <u>at least half</u> of their financial support from your parent(s) between from 07/01/2019-06/30/2020				list the name of the college for each person who is or will be enrolled <u>at least half time</u> any time between 07/01/2019-06/30/2020
			<i>Self</i>	<i>Muskingum University</i>
			<i>Parent 1</i>	<i>N/A</i>
			<i>Parent 2 (or Stepparent)</i>	<i>N/A</i>

2. VERIFICATION OF 2017 INCOME INFORMATION

I. Student (Check ONE box below):

- I earned income in **2017** and filed taxes.
 - Attach a signed copy of your **2017 Federal Tax Return or Tax Transcript to this form.**
- I earned income in **2017** and transferred my **2017** tax and income information using the **IRS Data Retrieval Tool**
- I did not file and was not required to file a **2017** federal tax return and **received \$0 income for 2017.**
- I did not file and was not required to file a **2017** federal tax return and **earned income for 2017.**
 - Source: _____ Amount: _____
(Attach W2 Forms)

II. Parent(s) (Check ONE box below):

- My parent(s) earned income in 2017 and filed taxes.
 - Attach a signed copy of their **2017 Federal Tax Return(s) or Tax Transcript to this form.**
- My parent(s) did not file and were not required to file a **2017** federal tax return and **received \$0 income for 2017.**
 - Attach a **Verification of Non-Filing letter from the IRS.** (See instructions on reverse on how to request this letter.)
- My parent(s) did not file and was not required to file a **2017** federal tax return and **earned income for 2017.**
 - Attach a **Verification of Non-Filing letter from the IRS.** (See instructions on reverse on how to request this letter.)
 - Source: _____ Amount: _____
(Attach W2 Forms)
 - Source: _____ Amount: _____
(Attach W2 Forms)

3. BY SIGNING BELOW, I CERTIFY THAT ALL OF THE INFORMATION REPORTED IS COMPLETE AND CORRECT. THE STUDENT AND ONE PARENT WHOSE INFORMATION WAS REPORTED ON THE FAFSA MUST SIGN AND DATE.

Student's Signature (electronic signatures will not be accepted)

Date

Parent's Signature (electronic signatures will not be accepted)

Date

Requesting Tax Transcripts

Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript."

If a tax return is found, a tax transcript will be sent to your address on file with the IRS. When you receive your transcript, send it along with this form to Student Financial Services. Make sure to request a transcript for your spouse if you filed separately.

Requesting a Verification of Non-Filing letter

Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript."

If no return is found a Verification of Non-Filing letter will be sent to your address on file with the IRS. When you receive your letter, send it along with this form to Student Financial Services.

Return Completed Form by mail:

Muskingum University
Student Financial Services
163 Stormont St.
New Concord, OH 43762

By FAX:

740-826-8100

Questions?

740-826-8139