

Muskingum University
2019-2020 Verification
Independent Student Statement of Non-Filing

IN

STUDENT NAME: _____ ID: _____

1. Student Statement of Non-Filing (and spouse if applicable)

Check boxes as they apply:

- I did not file and was not required to file a **2017** federal tax return and **received \$0 income for 2017.**
- My spouse did not file and was not required to file a **2017** federal tax return and **received \$0 income for 2017.**
- I did not file and was not required to file a **2017** federal tax return and **earned income for 2017.**
 - Source: _____ Amount: _____
(Attach W2 Forms)
- My spouse did not file and was not required to file a **2017** federal tax return and **earned income for 2017.**
 - Source: _____ Amount: _____
(Attach W2 Forms)

2. Verification of Non-Filing

Attach documentation from the IRS dated on or after October 1, 2018 that indicates a 2017 IRS income tax return was not filed with the IRS for the student and spouse (if applicable). *(see instructions below)*

3. By signing below, I certify that all of the information reported is complete and correct.

Student's Signature (please note: electronic signatures will not be accepted)

Date

Requesting a Verification of Non-Filing letter

Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript."

If no return is found a Verification of Non-Filing letter will be sent to your address on file with the IRS. When you receive your letter, send it along with this form to Student Financial Services.

Return Completed Form by mail:

Muskingum University
Student Financial Services
163 Stormont St.
New Concord, OH 43762

By FAX:

740-826-8100

Questions?

740-826-8139