

Muskingum University
2023-2024 Verification
Parent Statement of Non-Filing

PN

STUDENT NAME: _____ ID: _____

This form is for parent(s) who did not file and were not required to file a 2021 Federal Tax Return.

1. Parent Statement of Non-Filing

(Check ONE box below):

- The parent(s) of the above-named student did not file and were not required to file a **2021** Federal Tax Return and **received \$0 income for 2021**.
- The parent(s) of the above-named student did not file and were not required to file a **2021** Federal Tax Return and **earned income for 2021** as listed below

- Source: _____ Amount: _____

- Source: _____ Amount: _____

(Attach W2 forms)

2. Verification of Non-Filing

Attach documentation from the IRS dated on or after October 1, 2021 that indicates a 2021 IRS income tax return was not filed with the IRS for each parent. *(see instructions below)*

3. Signature of one parent on the FAFSA

BY SIGNING BELOW, I CERTIFY THAT ALL OF THE INFORMATION REPORTED IS COMPLETE AND CORRECT.

Parent's Signature (electronic signatures will not be accepted)

Date

Requesting a Verification of Non-Filing letter by Mail

Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript. If no return is found a Verification of Non-Filing letter will be sent to your address on file with the IRS. When you receive your letter, send it along with this form to Student Financial Services.

Requesting a Verification of Non-Filing letter by Email @ irs.gov/transcript

To register and use this service, you need: your [SSN](http://ssn.gov), date of birth, filing status and mailing address from latest tax return, access to your email account, your personal account number from a credit card, mortgage, home equity loan, home equity line of credit or car loan, and a mobile phone with your name on the account. Click on Get Transcript Online, click on Create Account. You will receive a message that no transcript was found. Send to the Student Financial Services office.

Request Verification of Non-Filing By Phone: *you may order a tax return transcript using Get Transcript by calling 800-908-9946. Please allow 5 to 10 calendar days for delivery.*

Return Completed Form by mail:

Muskingum University
Student Financial Services
260 Stadium Drive
New Concord, OH 43762

By FAX:

740-826-8196

Questions?

740-826-8139