

Muskingum University

2023-2024 Verification – Independent Student

STUDENT NAME: _____ ID: _____

1. VERIFICATION OF HOUSEHOLD SIZE AND NUMBER IN COLLEGE

| Full Name <small>List the name of each person you included in your household on the FAFSA. In order for them (yourself, spouse, children, etc.) to be included, they must receive <u>at least half</u> of their financial support from you between from 07/01/2023-06/30/2024</small> | Age | Relationship | College* <small>list the name of the college for each person who is or will be enrolled <u>at least half time</u> any time between 07/01/2023-06/30/2024</small> |
|---|------------|---------------------|--|
| | | <i>Self</i> | <i>Muskingum University</i> |
| | | <i>Spouse</i> | |
| | | | |
| | | | |

2. VERIFICATION OF 2021 INCOME INFORMATION

Check boxes that apply:

- I (and my spouse, if applicable), earned income in 2021 and filed taxes.
 - Attach a signed copy of **2021 IRS Federal Tax Returns and Schedules 1-3 or Tax Transcript to this form.** (If Married and filed separate, provide signed copies of both 2021 IRS Tax Returns).
- I did not file and was not required to file a **2021** federal tax return and **received \$0 income for 2021.**
 - Attach a Verification of Non-Filing letter from the IRS. (See instructions on reverse on how to request this letter.)
- My spouse did not file and was not required to file a **2021** federal tax return and **received \$0 income for 2021.**
 - Attach a Verification of Non-Filing letter from the IRS. (See instructions on reverse on how to request this letter.)
- I did not file and was not required to file a **2021** federal tax return and **earned income for 2021.**
 - Attach a Verification of Non-Filing letter from the IRS. (See instructions on reverse on how to request this letter.)
 - Employer: _____ Amount: _____
(Attach W2 Form)
- My spouse did not file and was not required to file a **2021** federal tax return and **earned income for 2021.**
 - Attach a Verification of Non-Filing letter from the IRS. (See instructions on reverse on how to request this letter.)
 - Employer: _____ Amount: _____
(Attach W2 Form)

3. By signing below, you certify that all of the information reported is complete and correct.

Student's Signature (electronic signatures will not be accepted)

Date

Requesting a Verification of Non-Filing letter by Mail

Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript. If no return is found a Verification of Non-Filing letter will be sent to your address on file with the IRS. When you receive your letter, send it along with this form to Student Financial Services.

Requesting a Verification of Non-Filing letter by Email @ irs.gov/transcript

To register and use this service, you need: your [SSN](#), date of birth, filing status and mailing address from latest tax return, access to your email account, your personal account number from a credit card, mortgage, home equity loan, home equity line of credit or car loan, and a mobile phone with your name on the account. Click on Get Transcript Online, click on Create Account. You will receive a message that no transcript was found. Send to the Student Financial Services office.

Request Verification of Non-Filing by Phone: *you may order a **tax return transcript** using Get Transcript by calling 800-908-9946. Please **allow 5 to 10 calendar days** for delivery.*

Return Completed Form by mail:

Muskingum University
Student Financial Services
260 Stadium Drive
New Concord, OH 43762

By FAX:

740-826-8196

Questions?

740-826-8139