

Student Accessibility Services

Faculty and Staff Tip Sheet – January 2024

www.muskingum.edu/accessibility

Faculty, Instructor, and Staff Information

Did you know our Student Accessibility Services webpage has a wealth of information for faculty, instructors, and staff? On the left-hand side of our webpage, you will find the link titled Faculty, Instructor, & Staff Information. Resource topics include:

Responsibilities– Steps to take when a student self-discloses a disability and responsibilities after receiving notifications

Syllabus Statement– Provides the currently approved and required statement for syllabi and Blackboard

Online Accessibility Support– Tips and reminders for making Blackboard courses accessible for students with disabilities

Accommodation Information– Details about the accommodation notification process

Academic and Classroom Accommodations– Explanation on accommodations provided in the classroom

Testing Accommodations– When extended time is needed...and when it is not

Student Accessibility Services Testing Center– Testing in our center, including how students request to take a test

Student Accessibility Services and PLUS– The difference between the two distinct programs offered at MU

Accessibility Concern Report– Want to document a concern, feel free to complete the concern report

Syllabus Statement Reminder

As of 12/2022 Muskingum University's approved ADA statement has been updated. Please remember to check your syllabi and Blackboard courses to ensure that you are including the approved statement provided below.

Muskingum University aims to create a learning environment that is accessible for all students. In accordance with the Americans with Disabilities Act, any student with a need for accommodations based on a temporary or long-term disability is encouraged to contact Student Accessibility Services to determine the reasonable accommodations that may be available. Students requesting accommodations will need to schedule a meeting with Student Accessibility Services and provide documentation supporting the need for the requested accommodations. Accommodations are not retroactive; therefore, students should contact Student Accessibility Services as soon as possible when accommodations are needed. Student Accessibility Services is located in Walter Hall, Office 26 and can be reached by phone at 740-826-8280 or by email at accessibility@muskingum.edu. Additional information about services and supports can be found at www.muskingum.edu/accessibility.

Staff Highlight



Dr. Lindsay Carr - *Director of Student Accessibility Services*

Favorite part of role: My favorite part of the role is working with students to identify the accommodations that they need and want. Through this process, students build their self-advocacy skills which are necessary for success beyond higher education.

Shelly Stambush - *Student Accessibility Services Learning Consultant*

Favorite part of role: Getting to know the students that utilize our services.

