

MUSKINGUM

U N I V E R S I T Y

DATE: February 20, 2017
TO: Muskingum University Faculty
FROM: James Callaghan, Vice President for Academic Affairs
SUBJECT: Nominations for Muskingum University Summer Fellows Program

Faculty are kindly invited to submit nominations for this year's Muskingum University Summer Fellows Program. Once again this year, two tracks are available: 1) Student-faculty research; and 2) Student participation in the Muskingum County Business Incubator (MCBI) program. Regardless of the track, each Muskie Fellow selected will be provided with University housing free of charge for the period of their fellowship,¹ and will receive a stipend in the amount of \$2,500. The time-frame within which the project may be conducted in either track of the Muskie Fellows program is May 8, 2017 until July 28, 2017.

Nominations for students to participate in the Muskie Fellows program are to come either from the faculty member who will be leading the research project, and with whom the student will be collaborating, or from a faculty member nominating a student to participate in the MCBI. In order to be nominated as a Muskie Fellow (either track), student nominees must be:

- Continuing students, anticipated to enroll in the upcoming Fall semester, and
- Highly-qualified.

For the traditional collaborative research track, the project must involve faculty/student collaboration and must have a clear research or creative agenda. Research nomination submissions must include the following:²

1. Student's name, major, and class standing (Junior or Third Year, for example)
2. The student's qualifications for participation
3. A succinct description of the research or creative project
4. The anticipated outcomes of the project
5. A statement of how the quality of the student researcher's contributions to the project will be evaluated, and
6. How the student will benefit from the collaboration.

For the MCBI track, nominations must at least address points 1, 2 and 6 above.

The selection process for Muskie Fellows consists of a review of the faculty nominations by the Vice President for Academic Affairs (VPAA), followed by recommendations by the VPAA to the University President, who will make the final decision regarding the recipients.

Nomination deadlines: March 13 (Traditional track). MCBI: To Be Announced.

Thank you for your continued support of this truly outstanding program.

cc: Susan Hasseler, President
Janet Heeter-Bass, Vice President for Institutional Advancement and Student Affairs
Phil Laube, Vice President for Business & Finance

¹ Note: To be eligible for university student housing, Muskie Fellows participants must be under the age of 25. MCBI participants will need to provide their own transportation to and from MCBI.

² To ensure fairness to all, and uniformity across applications, nominations that do not address the required categories will be excluded from consideration.