Curriculum Change Proposal Form

Unit proposing the change: **Department of Health Science**

Please check all that apply:

| X Changes to academic major or minor; course titles, descriptions, number changes within level; prerequisites | □ Course additions, cross-listings or deletions; course level changes; change in course credit hours; change in grading S/U to A-F and A-F to S/U |
| Requires:* Dept. Chair or Program Coord. Signature(s) (Copy to Div. Chair.) | Requires:* Dept. Chair or Program Coord. Signature(s) (copy to Div. Chair) AND Division Discussion and Signature. |

| □ Student-designed majors, non-credit workshops. | □ Statements of academic philosophy or policy; additions or deletions of majors, minors, or other programs; degree requirements; additions of courses to or deletions of courses from the Gen Ed; or change of category for Gen Ed courses. |
| Requires:* Dept. Chair or Program Coord. Signature(s) (copy to Div. Chair.) | Requires:* Dept. Chair or Program Coord. Signature(s) (copy to Div. Chair) AND Division Discussion and Signature. |

| □ Special courses or credit workshops. | □ Other (Explain in 1 below) |
| Requires:* Dept. Chair or Program Coord. Signature(s) (Copy to Div. Chair) AND Division Discussion and Signature. | See VPAA for details regarding approval requirements. |

*Required prior to submission to the Undergraduate Curriculum Committee

NOTE: See APAP section 110 for more information regarding changes to curriculum.

1. Detailed description of the proposed change:

   This proposal is to add another course (3 credit hours) to the minor in Public Health Studies

   **Present curriculum of the minor (15 hours)**
   - HLSC 101: Introduction to the Health Sciences (3)
   - HLSC 304: Statistics for the Health Sciences (3) or PSYC 232: Behavioral Statistics (3)
   - HLSC 315: Public Health and Epidemiology (3)
   - HLSC 322: Health Policy (3)
   - PHIL 305: Biomedical Ethics (3)

   **Proposed curriculum (16 hours)**
   - HLSC 101: Introduction to the Health Sciences (1)
   - HLSC 304: Statistics for the Health Sciences (3) or PSYC 232: Behavioral Statistics (3)
   - HLSC 315: Public Health and Epidemiology (3)
   - HLSC 322: Health Policy (3)
   - PHIL 305: Biomedical Ethics (3)
   - One of the following:
     - GEOG 310: Introduction to Geographic Information Systems
     - HLSC 307: Health Communication and Promotion
     - HLSC 415: Advanced Epidemiology
     - HLTH 345: Personal Health
     - HLTH 365: School and Community Health
     - HLTH 380: Health Issues and Programs
     - POLS 322: Public Policy
2. Justification for change:
   Recently, HLSC 101: Introduction to the Health Sciences was reduced from 3 credit hours to 1. Since this was a required course in the Public Health Studies minor, that meant the number of credit hours required in the minor was subsequently reduced from 15 to 13. The purpose of this proposal is to add another course, which will raise the required number of hours to 16.

3. Proposed term of initial offering or implementation date: **Fall 2015**

4. As applicable, please provide or attach the following information:
   
   a) Course subject and number (or proposed number):
   
   b) Course title:
   
   c) Credit hours:
   
   d) Recommended level: FR SO JR SR
   
   e) Prerequisites or other special conditions (if any):
   
   f) Requirements it will satisfy (major, minor, Gen Ed, licensure):
   
   g) Proposed catalog description:

   **Public Health Studies Minor (16 hours)**
   
   HLSC 101, 315, 322
   HLSC 304 or PSYC 232
   PHIL 305
   One of the following:
   
   GEOG 310
   HLSC 307, 415
   HLTH 345, 365, 380
   POLS 322
   
   h) Describe any potential impact(s) of this change, such as course prerequisites, majors/minors, interdisciplinary programs, licensure requirements, etc.: **None expected**

   ➤ **REQUIRED: Attach documentation of notification of affected parties. [X]**

   **Affected parties have been notified of this change**

   i) Staffing considerations:
   
   [X] Can be taught by present staff
   [ ] Will require additional staff

   j) Anticipated frequency of offering:
   
   [ ] Every semester
   [ ] Once a year
   [ ] Alternate years
k) Resources required (facilities, equipment, supplies, library materials, etc.):
Requires no additional resources than those presently available from University, Division or
Department sources.

5. Signatures:

Department Chair or Program Coordinator: ________________________________
➢ Please attach summary of department discussion. [X]
When HLSC 101 was reduced from 3 hrs to 1, the minor was reduced from 15 to 13 necessitating the
addition of another course. Shelley Amstutz-Szalay, the primary advisor of the Public Health Studies
major, suggested requiring the students to complete one of the courses in the Health Program
Planning and Assessment category that is a component in the major. The Department discussed the
proposal and was unanimous in its support.

Department Vote:
In favor 5  Opposed 0  Abstentions 0

Date: 03 / 30 / 2015

Vice President of Graduate and Continuing Studies: (if applicable) ________________________________
In favor or Opposed or Abstain (circle one)
(Please attach comments)

Date: __/__/____

Teacher Preparation Programs [Initial Licensure]: (if applicable) ________________________________
In favor or Opposed or Abstain (circle one)
(Please attach comments)

Date: __/__/____

Division Chair: ________________________________
➢ Please attach summary of division discussion(s). [ ]
This action does not require Division approval. It will be sent to the Curriculum Committee for
"receive and report" to the Faculty.

Division Vote:
In favor ___  Opposed ___  Abstentions ___

Date: 04 / 07 / 2015

Undergraduate Curriculum Committee Chair (VPAA): ________________________________
Curriculum Committee Vote:
In favor ___  Opposed ___  Abstentions ___

Date: __/__/____
From: Larry Normansell [mailto:larryn@muskingum.edu]
Sent: Thursday, March 26, 2015 1:12 PM
To: svanhorn@muskingum.edu; rwhite@muskingum.edu; King, Brian
Cc: Shelley; Larry
Subject: Change to the Public Health Studies minor

Hi all

The Health Science Department is making a change to the Public Health Studies minor. This change affects your Department, so this email serves as your notification of the change.

Recently, HLSC 101: Introduction to the Health Sciences was reduced from 3 credit hours to 1. Since this was a required course in the Public Health Studies minor, that meant the number of credit hours required in the minor was subsequently reduced from 15 to 13 necessitating the addition of another course. Shelley Amstutz-Szalay, the primary advisor of the Public Health Studies major, suggested requiring the students to complete one of the courses in the Health Program Planning and Assessment category that is a component in the Public Health Studies major. Your Department has a course in that category, so in addition to being represented in the major, will now be in the minor as well. We believe this will have only minimal impact on enrollment and staffing.

Present curriculum of the minor (15 hours)
- HLSC 101: Introduction to the Health Sciences (3)
- HLSC 304: Statistics for the Health Sciences (3) or PSYC 232: Behavioral Statistics (3)
- HLSC 315: Public Health and Epidemiology (3)
- HLSC 322: Health Policy (3)
- PHIL 305: Biomedical Ethics (3)

Proposed curriculum (16 hours)
- HLSC 101: Introduction to the Health Sciences (1)
- HLSC 304: Statistics for the Health Sciences (3) or PSYC 232: Behavioral Statistics (3)
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- HLSC 322: Health Policy (3)
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One of the following:
- GEOG 310: Introduction to Geographic Information Systems
- HLSC 307: Health Communication and Promotion
- HLSC 415: Advanced Epidemiology
- HLTH 345: Personal Health
- HLTH 365: School and Community Health
- HLTH 380: Health Issues and Programs
- POLS 322: Public Policy

If you have any questions or would like more information, please contact me.

Thanks.

Larry Normansell
Chair, Health Science Department