Curriculum Change Proposal Form

Unit proposing the change: Criminal Justice Program

Please check all that apply:

| ☑ Changes to academic major or minor; course titles, descriptions, number changes within level; prerequisites | ☐ Course additions, cross-listings or deletions; course level changes; change in course credit hours; change in grading S/U to A-F and A-F to S/U |
| Requires:* Dept. Chair or Program Coord. Signature(s) (Copy to Div. Chair.) | Requires:* Dept. Chair or Program Coord. Signature(s) (copy to Div. Chair) AND Division Discussion and Signature. |

| ☐ Student-designed majors, non-credit workshops. | ☐ Statements of academic philosophy or policy; additions or deletions of majors, minors, or other programs; degree requirements; additions, deletions, or change of category for Gen Ed courses. |
| Requires:* Dept. Chair or Program Coord. Signature(s) (copy to Div. Chair.) | Requires:* Dept. Chair or Program Coord. Signature(s) (copy to Div. Chair) AND Division Discussion and Signature. |

| ☐ Special courses or credit workshops. | ☐ Other (Explain in 1 below) |
| Requires:* Dept. Chair or Program Coord. Signature(s) (Copy to Div. Chair) AND Division Discussion and Signature. | See VPAA for details regarding approval requirements. |

*Required prior to submission to the Undergraduate Curriculum Committee

NOTE: See APAP section 110 for more information regarding changes to curriculum.

1. Detailed description of the proposed change: **Remove prerequisite of Introduction to Criminal Justice (CRMJ 101) from Juvenile Justice (CRMJ 372)**

2. Justification for change: **Students can successfully complete this course without completing CRMJ 101 first.**

3. Proposed term of initial offering or implementation date: **Fall 2015**

4. As applicable, please provide or attach the following information:

   a) Course subject and number (or proposed number): **CRMJ 372**

   b) Course title: **Juvenile Justice**

   c) Credit hours: **3**

   d) Recommended level: **FR SO JR SR**

   e) Prerequisites or other special conditions (if any): **Currently, CRMJ 101, but this is what we want to have removed**

   f) Requirements it will satisfy (major, minor, Gen Ed, licensure):

   g) Proposed catalog description: **No change other than removal of prerequisite.**
h) Describe any potential impact(s) of this change, such as course prerequisites, majors/minors, interdisciplinary programs, licensure requirements, etc.: The course will be open to more students as a result of the removal of the prerequisite.

➢ REQUIRED: Attach documentation of notification of affected parties. [ ]

i) Staffing considerations:
[X] Can be taught by present staff
[ ] Will require additional staff

j) Anticipated frequency of offering:
[ ] Every semester
[ ] Once a year
[X] Alternate years

k) Resources required (facilities, equipment, supplies, library materials, etc.):

5. Signatures:

Department Chair or Program Coordinator: __________________________
➢ Please attach summary of department discussion: [ ]

Program Vote:
In favor ___ Opposed ___ Abstentions ___

Date: 4/11/2015

Vice President of Graduate and Continuing Studies: (if applicable) __________________________
In favor or Opposed or Abstain (circle one)
(Please attach comments)

Date: ____/____/____

Teacher Preparation Programs [Initial Licensure]: (if applicable) __________________________
In favor or Opposed or Abstain (circle one)
(Please attach comments)

Date: ____/____/____

Division Chair: __________________________
➢ Please attach summary of division discussion(s). [ ]
Division Vote:
In favor ___ Opposed ___ Abstentions ___

Date: 4/7/15

Undergraduate Curriculum Committee Chair (VPAA): __________________________
Curriculum Committee Vote:
In favor ___ Opposed ___ Abstentions ___

Date: ____/____/____

Does not require division approval
Hello Stacy and Scott,

Thank you for this information. Both CRMJ 242 and 372 are options in the Child and Family Studies Human Services area of specialization. Requiring CRMJ 101 for CRMJ 242 will not negatively impact the major because they are required to take it if they specialize in Human Services. Regarding the prerequisite change to CRMJ 372, that does not negatively impact the Child and Family Studies major either. Thank you,

Colleen Stevenson

On Wed, Apr 1, 2015 at 3:14 PM, Stacy Parker <parker@muskimun.edu> wrote:

Colleen and Larry,

Attached are two forms with proposals from Criminal Justice to modify prerequisites in two of our courses. These courses may be of interest to your programs, so Scott and I wanted to seek your feedback.

First, we are removing the Intro to CJ prerequisite for Juvenile Justice (CRMJ 372). Students can be quite successful in Juvenile Justice without having exposure to the entire Criminal Justice system.

Second, we are adding a prerequisite for Criminology (CRMJ 342). This material is rather challenging and is the focus of a decent amount of coverage in Intro. Students will be better prepared to succeed in this class if they have mastered some of the basic concepts from Intro.

Please let us know if you can support these changes or not.

Thanks!
Stacy

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