Curriculum Change Proposal Form

Unit proposing the change:Dept of Communication, Media, & Theatre

Please check all that apply:

☐ Changes to academic major or minor; course titles, descriptions, number changes within level; prerequisites

Requires:* Dept. Chair or Program Coord. Signature(s) (Copy to Div. Chair.)

☐ Course additions, cross-listings or deletions; course level changes; change in course credit hours; change in grading S/U to A-F and A-F to S/U

Requires:* Dept. Chair or Program Coord. Signature(s) (Copy to Div. Chair) AND Division Discussion and Signature.

☐ Student-designed majors, non-credit workshops.

Requires:* Dept. Chair or Program Coord. Signature(s) (Copy to Div. Chair.)

☐ Statements of academic philosophy or policy; additions or deletions of majors, minors, or other programs; degree requirements; additions, deletions, or change of category for Gen Ed courses.

Requires:* Dept. Chair or Program Coord. Signature(s) (Copy to Div. Chair) AND Division Discussion and Signature.

☐ Special courses or credit workshops.

Requires:* Dept. Chair or Program Coord. Signature(s) (Copy to Div. Chair) AND Division Discussion and Signature.

☐ Other (Explain in 1 below)

See VPAA for details regarding approval requirements.

*Required prior to submission to the Undergraduate Curriculum Committee

NOTE: See APAP section 110 for more information regarding changes to curriculum.


2. Justification for change:

Fits perfectly into category

3. Proposed term of initial offering or implementation date: As soon as Gen Ed requirements go into place.

4. As applicable, please provide or attach the following information:

a) Course subject and number (or proposed number): DMD/COMM 300

b) Course title: Visual Communication

c) Credit hours: 3

d) Recommended level: FR SO JR SR

e) Prerequisites or other special conditions (if any):

f) Requirements it will satisfy (major, minor, Gen Ed, licensure):

g) Proposed catalog description: current catalog. p. 82

h) Describe any potential impact(s) of this change, such as course prerequisites, majors/minors, interdisciplinary programs, licensure requirements, etc.:

> REQUIRED: Attach documentation of notification of affected parties. [ ]
i) Staffing considerations:
[ ] Can be taught by present staff
[ ] Will require additional staff

j) Anticipated frequency of offering:
[ ] Every semester
[ ] Once a year
[ ] Alternate years

k) Resources required (facilities, equipment, supplies, library materials, etc.):

5. Signatures:

Department Chair or Program Coordinator: [Signature]

> Please attach summary of department discussion. [ ]

Department Vote:
In favor 7  Opposed 0  Abstentions 0

Date: 11/4/14

Vice President of Graduate and Continuing Studies: (if applicable) ____________________________

In favor or Opposed or Abstain (circle one)
(Please attach comments)

Date: __/__/____

Teacher Preparation Programs [Initial Licensure]: (if applicable) ____________________________

In favor or Opposed or Abstain (circle one)
(Please attach comments)

Date: __/__/____

Division Chair: [Signature]

> Please attach summary of division discussion(s). [ ]

Division Vote:
In favor 3  Opposed 0  Abstentions 0

Date: 11/4/14

Undergraduate Curriculum Committee Chair (VPAA): ____________________________

Curriculum Committee Vote:
In favor 0  Opposed 0  Abstentions 0

Date: __/__/____
The Arts and Humanities Division, after hearing a presentation on the justification for this proposal, thought it was an appropriate course for the new general education curriculum. The motion to approve passed unanimously.

Respectfully submitted,

Rick Nutt