



International Student Application for Admission

163 Stormont Street • New Concord • Ohio • 43762 • USA
Ph: +1-740-826-8127 Fax: +1-740-826-6113

Please type or print clearly in English. Before sending this application, be sure to complete all sections, and include the following:

- 1. Completed application form with signatures;
2. An official high school transcript and university transcript if applicable, sent in an envelope sealed and stamped over the seal by the issuing institution;
3. 2 or more letters of recommendation, from a teacher, professor, or school administrator;
4. An essay, at least 500 words in length, in English, written in your own hand (not typed);
5. TOEFL and/or SAT scores (or other acceptable test reports), and any school leaving test reports; and
6. Certified bank letter and other evidence of financial support demonstrating your ability to finance your first year's tuition and expenses. Documentation may not be more than three months old.

Part A. Personal & Family Information

Mr Ms. Family/Last Name Given/First Middle or Maiden

Present Address Number and Street Town/City

State/Province Country Postal Code

Permanent Home Address (if different from above) Number and Street Town/City

State/Province Country Postal Code

Present Telephone Number, please indicate Country & City codes Permanent Telephone Number, please indicate Country & City codes

Email Address

City and Country of Birth Month/Day./Year of Birth on Western Calendar

Country of Citizenship Country of Residence, if other than Citizenship Have you taken legal steps to remain permanently? Yes No

Religion (optional) Native/Home Language(s) How Many Years Have You Studied English?

Names and relationships of relatives who have attended Muskingum:

Name & Telephone Number of person we should contact if you have an emergency while on campus:

Name Country Code City Code Telephone Number

What language(s) does this person speak?

If you are currently in the United States, please answer the following questions:

a. Please indicate the type of visa you now hold:

b. If you are currently in F-1 status, what institution issued the Form I-20?

Information for: Father Male Guardian Spouse

Family Name Given Name Middle Name

Home Address, if Different from Yours

Employer Position/Title

University Attended Degree(s)

Information for: Mother Female Guardian Spouse

Family Name Given Name Middle Name

Home Address, if Different from Yours

Employer Position/Title

University Attended Degree(s)

If you do not live with both parents, with whom do you make your permanent home? _____

Please check any that apply: Father deceased Mother deceased Parents separated Parents divorced

Parent E-Mail: _____ Does your parent speak/read English? Yes No

Part B. Enrollment Information

Proposed Entrance Date: Fall/August or Spring/January of _____
Year

Academic field(s) of study you intend to pursue: _____

How did you become interested in Muskingum University? _____

If you are applying as a transfer student, what is your current institution, and why do you wish to change schools?

Please list other colleges or universities to which you are applying: _____

Part C. Educational Background

1. List every school you have attended, including primary, secondary and post-secondary institutions; use a separate sheet of paper if necessary:

Name of School	City, Country	Dates Entering & Leaving	Diploma/Degree Earned
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Letters of Recommendation

Please provide a letter from a teacher or headmaster who can describe your academic ability and character as a student. Students whose primary language of instruction was not in English should also include a letter from a teacher describing your English language ability and aptitude. Letters should be on school letterhead stationery.

Grade Reports/Transcripts

You should arrange for Muskingum to receive official or certified copies of your academic records throughout your attendance at secondary school, college, university, and professional institutions of learning. Records should list the individual subjects studied and the grade, mark, or other evidence that each subject was completed to the satisfaction of the authorities in charge. Records should also include certified copies of any diplomas, degrees or other certificates received. All records should be in English. If the language of the records is not English a certified literal translation should be included with the original document. Since certificates and records submitted are not ordinarily returned, you should send certified/official attested copies in addition to originals if the documents in question cannot be easily replaced – the originals will be returned only when accompanied by certified copies. Transcripts/marksheets should be submitted in an envelope sealed and stamped by the issuing institution. Official English translations must also be provided when necessary. **Uncertified photocopies alone are not accepted.**

Test Reports

Students who are not native speakers of English should submit official results of the Test of English as a Foreign Language (TOEFL). *Other official tests of English ability, such as IELTS, may be considered in consultation with the Coordinator of International Enrollment.* Applicants not required submitting a TOEFL score must submit SAT or ACT results. **All test reports must be sent directly to Muskingum by the testing agency. Muskingum's routing code is 1496 for the SAT and 3300 for the ACT.**

TOEFL _____
Test Date Test Format Total Score Reading Score Writing Score Listening Score Speaking Score Grammar Score

SAT _____
Test Date Total Score Verbal Score Math Score Writing Score

ACT _____
Test Date Total Score Math Score Reading Score SC Reasoning Comp Score

Other Test _____
Test Name Test Date Scores

Other Test _____
Test Name Test Date Scores

Essay

Please include an essay of at least 500 words describing yourself and explaining why you would like to study at Muskingum University. Also, describe any subject area you are considering and possible career plans. This essay should be written in English.

Part D. Extracurricular Experiences and Interests

Organizations, Clubs, Activities and Teams: Attach an additional sheet, if necessary.

Name & Description of Group/Activity Position (President, Captain, Member, etc.) Dates of Participation

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Employment History (if applicable): Attach an additional sheet if necessary.

Name & Location of Type of Work Dates of Employment

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Hobbies, Favorite Pastimes:

Part E. Financing Study at Muskingum University

1. You **MUST** include certified bank letters and/or other evidence of financial support demonstrating your ability to fully finance your first year’s tuition and expenses (please refer to the Prospectus for the current tuition, fees, and related expenses).

2. Indicate the sources of your financial support and the amounts in U.S. dollars to be provided by each source for each year that you will study at Muskingum University:

	1 st Year	2 nd Year	3 rd Year	4 th year
Personal Savings				
Parents				
Relatives				
Other Sponsors				
Total				

If any persons or organizations other than your parents will also provide financial support to you while you are studying at Muskingum University, please have them provide a signed statement indicating the amount they will provide you each year. This should also include contact information and have attached documentation of the financial resources to be used for your education at Muskingum.

Financial Statement

Parent/Sponsor Name(s)

Sponsor Address Number and Street Town/City

State/Province Country Postal Code

Telephone Number (include country & city code) Email Address

I certify that I accept full responsibility for all of the expenses of this applicant while studying at Muskingum University.

Signature of Sponsor(s) Date

Part F. Applicant Signature and Date (Required)

I certify that all the information contained in this application and the supporting documents is complete and accurate. I also understand that withholding information or giving false information may make me ineligible for admission or may later subject me to dismissal.

Signature Date

This application should be mailed to:

Office of International Enrollment
Muskingum University
163 Stormont Street
New Concord, OH 43762
USA

Muskingum University Annual Crime Statistics Disclosure

This report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Muskingum University; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters. You can obtain a copy of this report by contacting Campus Police or by accessing the following website: <http://www.ope.ed.gov/security/Index.aspx>.