

Muskingum University
Financial Aid Verification Worksheet – Independent Students
 2011-2012

Student Name _____ Date of Birth _____

1. HOUSEHOLD SIZE and NUMBER IN COLLEGE

In the table below list the people in your household, including:

- yourself and your spouse if you have one and
- your children, if you will provide more than half of their support from July 1, 2011 through June 30, 2012, even if they do not live with you, and
- other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012.

Also write in the name of the college for any household member who will be attending at least half time between July 1, 2011 and June 30, 2012, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Name	Age	Relation to Student	College/University Attending
(student)		self	Muskingum University

2. TAX FILING INFORMATION

Check a box for yourself and your spouse (if applicable).

Student	Spouse
<input type="checkbox"/>	<input type="checkbox"/> A <u>signed copy</u> * of my 2010 federal income tax return (1040, 1040A, 1040EZ) is enclosed.
<input type="checkbox"/>	<input type="checkbox"/> I will file a federal tax return and will submit a signed copy by _____ (date).
<input type="checkbox"/>	<input type="checkbox"/> I will not file and I am not required to file a 2010 federal tax return.

* Please make sure you have signed your copy before submitting to our office. If you filed electronically, please print a copy of your tax form and sign the form before mailing to our office. If tax forms are not signed they will be returned for signatures. If you do not have a copy of your tax return, you can request a free tax transcript of your 2010 account from the IRS at 1-800-829-1040.

Complete Reverse Side

3. UNTAXED INCOME and BENEFITS

In the table below list yearly amounts of untaxed income and benefits for both the student and spouse(if applicable). Blank spaces are assumed to be zero.

	STUDENT	SPOUSE
Education credits (American Opportunity, Hope or Lifetime Learning tax credits) from IRS Form 1040 – line 49 or 1040A – line 31.		
Child support you paid because of divorce or separation. Don't include support for children in your household.		
Taxable earnings from Federal Work-Study or other need-based work programs.		
Taxable student grant and scholarship aid reported to the IRS as taxable in your AGI.		
Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Do not enter untaxed combat pay.		
Earnings from work under a cooperative education program offered by a college.		
Payments to tax-deferred pension and savings plans (paid directly or withheld) as reported on the W-2 form (Box 12a through 12d, Codes D,E,F, G, H, S).		
IRA deductions and payments to self-employed SEP, SIMPLE and Keough and other qualified plans from IRS form 1040-line 28 + line 32 or 1040A-line 17		
Child support received for all children. Don't include foster care or adoption payments.		
Tax exempt interest income from IRS form 1040-line 8b or 1040A-line 8b		
Untaxed portions of pensions from IRS Form 1040-(line 15a minus 15b) plus (16a minus 16b); or 1040A-(line 11a minus 11b) plus (12a minus 12b) excluding rollovers. If negative enter 0.		
Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits) Don't include on-base military housing or basic military housing allowance		
Veterans' noneducation benefits, such as Disability, Death Pension or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances		
Any other untaxed income and benefits not reported such as Worker's Compensation, disability, etc. Also include the first-time home buyer tax credit from IRS Form 1040-line 67. Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, SSI,WIA, combat pay (non tax filers), on-base military housing or military housing allowance cafeteria plans, foreign income exclusion or credit for federal tax on special fuels.		
Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.		

4. SIGNATURE

By signing this worksheet, I certify that all the information reported to qualify for federal student aid is complete and correct.

Student _____ Date _____

We must have your signature in order to complete your file. If you do not sign this form it will be returned to you for your signature.

Special Circumstances

Please check here if there will be an income reduction or other special financial circumstance in **2011**. You may download a 2011-2012 Special Conditions Form from www.muskingum.edu/home/financialaid/formsliterature.html.

Before you mail this:

- Are both sides of this form completed and signed?
- Have you attached your signed 2010 federal tax returns (if you filed)?

Send all documents to **Muskingum University Student Financial Services, 163 Stormont Street, New Concord, OH 43762.**