



Computer Disposal Agreement

LIST EVERY MAKE, MODEL, SERIAL NUMBER, AND MAC ADDRESS ON THE BACK PAGE

OFF CAMPUS DISPOSAL

Name of Recipient: _____

You are accepting, and ownership is hereby transferred, a computer(s) previously belonging to Muskingum College. You agree to permanently remove the computer(s) from College premises for its/their remaining useful life and you agree to properly dispose of the computer(s) without additional College intervention upon termination of its useful life. The computer(s) will include the following components: (a)system box, (b)keyboard, (c)mouse, and (d)power cord and does not include a CRT monitor or LCD display. The computer(s) include(s) a licensed Microsoft Windows operating system which will be pre-installed, but upon receipt becomes your responsibility to maintain, upgrade, and/or protect. As a service to you, the computer(s) will also have copies of free software including: (a)Open Office (b)Ad-aware, and (c)AVG anti-virus. These free software items also become your responsibility to use, remove, maintain, or upgrade without additional College intervention and/or assistance.

At the time of delivery, the computer(s) is/are in full working order, which you are free to verify, and accepted with no warranty or implied additional service or support by any Muskingum College entity.

I agree to these terms: Signed: _____ Dated: _____

ON CAMPUS DISPOSAL Name and Department of Recipient: _____

You are accepting, and ownership is hereby transferred, a computer(s) previously managed by the Computer and Network Services department of Muskingum College. You and your Muskingum College department agree to accept full responsibility for its use and future disposition including proper disposal upon termination of its/their useful life. The computer(s) will include the following components: (a)system box, (b)keyboard, (c)mouse, and (d)power cord and (e)may or may not include a CRT monitor or LCD display. Unless approved in writing by the VPAA's office, this computer(s) shall no longer be allowed on the college network. The computer(s) includes a licensed Microsoft Windows operating system and as long as it/they remain college property, it/they may utilize other site license software as administered by the Computer and Network Services department. All other software and/or hardware utilized with this computer(s) is your and your College department's sole responsibility for licensing, installation, utilization, and support. It is understood that the College has an expectation that no further monetary/budgetary investment will be made toward ensuring the functionality of this/these computer system(s).

At the time of delivery, the computer(s) is/are in full working order, which you are free to verify, and accepted with no warranty or implied additional service or support by any Muskingum College entity.

I agree to these terms: Signed: _____ Dated: _____

