MUSKINGUM UNIVERSITY
FACULTY MEETING MINUTES

DATE: Tuesday, March 30, 2010
TIME: 11:00 a.m.
PLACE: BSC 336
PRESIDING: Paul Reichardt, VPAA

1. The meeting was called to order by Dr. Reichardt, Vice President for Academic Affairs.

2. Will Mullins, University Chaplain, gave the Invocation.

3. The minutes of the February 23, 2010 meeting were approved.

4. The agenda of the March 30, 2010 meeting was amended, with one abstention, removing item 7. Professional Development Committee from the agenda until the next meeting.

5. Report from President Anne Steele:

   Thank you to Dr. Reichardt for his commitment to Muskingum and for agreeing to stay through 2011. The search process for a new Vice President for Academic Affairs will begin by the end of this academic year. By February/March 2011 we should know who the next Vice President will be and he/she will join Muskingum by July 2011.

   Key Trustees have agreed to deliver Commencement addresses this year: Jane Power Mykrantz will speak at the Baccalaureate Service; Hal Burlingame will speak at the Undergraduate Commencement; Kim Rothermel will speak at the Graduate Commencement. To clear up any questions, the speakers are not paid an honorarium. Hotel expenses are the only expense that has been paid for any commencement speaker currently and in the past.

   Full support is given of Professional Development Committee’s proposal to change the Faculty Bylaw VI.B & C. However, because the limited term contracts are of various kinds, the proposed change needs to be reviewed by the University attorney. The change needs to be worded so the faculty with limited term appointments that include teaching or scholarship only are not prohibited from promotions in rank. Tenure track positions have a common job description everywhere, but limited period positions do not. After discussion, Agenda Item 7 from the Professional Development Committee was removed so that further consultation and study could take place.

6. Faculty Affairs Committee Report

   Two names were presented for Honorary Degrees:
   Kim Rothermel for Doctor of Humane Letters
   Jane Power Mykrantz for Doctor of Humane Letters
   The Honorary Degrees were approved by voice vote with 1 abstention.

7. The candidates for baccalaureate degrees (pending completion of all requirements at the end of the Spring 2010 semester) were presented. Mr. Wilson explained that those listed may not complete all degree requirements. The vote was approved all on the list and others who are
certified as completing all degree requirements. The names on the candidates’ list and any additional students certified were approved by voice vote unanimously.

8. Curriculum Committee Recommendations

Proposal to remove the requirement that students minoring in French, German or Spanish must take an upper level language course was approved unanimously.

Proposal to add to Guidelines for Developing the Academic Calendar (APAP 110.7) the following:
   a) 110.7B The first day of classes for the traditional undergraduate fall semester will be the last Monday in August
   b) 110.7C The first day of classes for the traditional undergraduate spring semester will be the second Monday in January
   c) Alter subsequent items accordingly

The proposal was approved unanimously.

9. Report from Dr. Reichardt

Recognized Bil Kerrigan for receiving an NEH Summer Stipend to work on his Johnny Appleseed book project. This is a very competitive process. Recognized Melissa Conroy for being selected as a Wabash Center Summer Fellow. This is a national recognition.

April Faculty Development/Student Success Workshops will be on April 13, 2010 at 11 a.m. for the Advising topic. A student panel will discuss advising. Also on April 13, 2010 at 11 a.m. and again at 3 p.m., the On-Line Teaching and Learning workshop features a consultant who will discuss planning and evaluating an on-line course.

The Faculty Search Updates and Higher Learning Commission items were tabled until the next Faculty Meeting.

10. Report from Gene Alesandrini, Faculty Executive Secretary

Expressed concern that the Professional Development Committee’s Limited Period promotion proposal was removed from the agenda. He felt that faculty have had adequate time to discuss the changes at the Faculty Forums and at Division Meetings. Dr. Reichardt recommended the faculty take time to think through the complications raised by the proposal that came to light at today’s meeting and be ready to discuss the proposal again at a later date.

Meeting adjourned at 12:07.

Submitted by Danielle White, Administrative Assistant to the VPAA