Procedures and Standards for Promotion of Limited Period Faculty within Academic Ranks

A. The criteria for evaluation used for consideration of promotion are those delineated in 210. Evaluation. 4. Professional Performance Criteria, Muskingum University Academic Policies and Procedures.

B. For limited period faculty, the following procedure is used: Department chairs are to submit their written recommendation(s) to the division coordinator. The coordinator submits both the chair’s recommendation as well as the coordinator’s own written recommendation to the Vice President for Academic Affairs. The Vice President for Academic Affairs will consult with the four division coordinators (and with external constituencies as appropriate) and prepare a written recommendation summarizing the consultation. The recommendation is then copied to the coordinators and forwarded to the President for consideration.

C. Minimum standards for consideration for promotion are as follows:

To Associate Professor: Completion of terminal degree; 5 years of service at the rank of Assistant Professor, at least 3 of which must be a Muskingum University, completed before consideration; Satisfaction of specific contractual agreements; 4 professional growth criteria, while at the rank of Assistant Professor at Muskingum, from 210.4.B; teaching judged to be distinctive.

To Professor: 5 years of service at the rank of Associate Professor, at least 3 of which must be at Muskingum University, completed before consideration; 4 additional professional growth criteria, while Associate Professor at Muskingum University, from 210.4.B, at least 2 of which must be from 210.4.B.2; evidence of teaching excellence.

D. The above procedures and standards for promotion become effective upon approval of the faculty and the Board of Trustees.