Professional Development Committee Proposal to change Bylaw VI.B and C:

B. Procedures for Promotion by contract type

1. For tenure-track (probationary and tenured faculty), the following procedure is used: Department chairs are to submit their recommendations(s) to the division coordinator. The coordinator transmits both the chair’s recommendation(s) as well as the coordinator’s own assessments to the Vice President for Academic Affairs. These recommendations will be forwarded by the Vice President for Academic Affairs to the Faculty Affairs Committee for its consideration and recommendation. The Faculty Affairs Committee’s recommendation(s) are then forwarded to the Vice President for Academic Affairs and the President for consideration.

2. For limited period faculty, the following procedure is used: Department chairs are to submit their written recommendation(s) to the division coordinator. The coordinator submits both the chair’s recommendation as well as the coordinator’s own written recommendation to the Vice President for Academic Affairs. The Vice President for Academic Affairs will consult with the four division coordinators (and with external constituencies as appropriate) and prepare a written recommendation summarizing the consultation. The recommendation is then copied to the coordinators and forwarded to the President for consideration.

C. Minimum standards for consideration for promotion are as follows:

To Associate Professor: Completion of terminal degree; 5 years of service at the rank of Assistant Professor, at least 3 of which must be at Muskingum University, completed before consideration; 4 professional growth criteria, while at the rank of Assistant Professor at Muskingum, from 210.4.B, at least 2 of which must be from 210.4.B; teaching judged to be distinctive

To Professor: Tenure; 5 years of service at the rank of Associate Professor, at least 3 of which must be at Muskingum University, completed before consideration; 4 additional professional growth criteria, while Associate Professor at Muskingum University, from 210.4.B, at least 2 of which must be from 210.4.B.2; evidence of teaching excellence.