Curriculum Change Proposal Form

1) Unit proposing the change: ENGLISH Dept, ARTS&HUM. Division
2) Please check all appropriate items:

<table>
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<tr>
<th>New Course:</th>
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</tr>
</thead>
<tbody>
<tr>
<td>X New Course Creation¹ (include title, credits, description, etc.)</td>
<td>☑ Number (within level), title, description, pre-req change ¹</td>
<td>☑ Remove a Course²</td>
<td>☑ Change to Major ¹</td>
<td>☑ New Degree ²</td>
</tr>
<tr>
<td>☑ Course to be Cross Listed³</td>
<td>☑ Add to LAE ²</td>
<td>☑ Remove a course that is currently in the LAE ³</td>
<td>☑ Change to Minor ¹</td>
<td>☑ New Program in principle ⁴</td>
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<td>☑ Remove from LAE ³</td>
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<td>☑ X Change to LAE (change to the LAE itself) ⁴</td>
<td>☑ New Program with curriculum ⁵</td>
</tr>
<tr>
<td>☑ X Course Included in Major/Minor Requirements ³</td>
<td>☑ Change in Cross-List Status ²</td>
<td>☑ Add a Minor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>☑ Special Course or non-credit workshop ⁶</td>
<td></td>
<td>☑ Delete a Major or Minor ⁴</td>
<td>☑ Change to Degree Requirements ⁶</td>
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¹ Curriculum Committee receive & report to faculty
² 30 day faculty review required
³ LAE assessment plan with assessment committee review required prior to CC consideration
⁴ Full faculty approval required
⁵ Curriculum Committee for action, approval published to faculty

3. Proposed term of initial offering or implementation date: Spring 2012
4. Please provide the following information here or attached:
   a. recommended level: FR SO JR SR

   b. credit hours: 3

   c. title: ENGL 234: Tradition of American Literature II

   d. requirements it will satisfy: major, minor, LAE

   e. prerequisites or other special conditions: English 121

   f. description of change: We are splitting the original English 233 into two sections, covering American literature from colonial times to the Civil War (I) and from Civil War to the present day (II). English 233 will be taught every fall; English 234 every spring.

   g. proposed catalog description: A survey of American literature from the Age of Realism to the present day. Genres include essays, short fiction, drama, poetry, and the novel. Intellectual and historical contexts, as well as key authors are covered.

   h. justification for change: Many colleges/universities have split American literature coverage into two parts because of the growing amount of material to cover. The course (233) fills many requirements and is always overfull; this would make it easier for students to fulfill the requirement and easier for the instructor to cover the material adequately.

   ENGL 233 is in the LAE as fulfilling the American Experience requirement. We are splitting English 233 into two parts, ENGL 233 Tradition of American Literature I and ENGL 234 Tradition of American Literature II, and would like both courses listed in the LAE under American Experience.
i. staffing considerations:
   (1) can be taught by present staff X
   (2) will require additional staff __

j. anticipated frequency of offering:
   (1) every semester __
   (2) once a year X
   (3) alternate years __

k. resources (facilities, equipment, supplies, library materials, etc.): No extra resources required.

5. Signatures:
   Department Chair: [Signature]
   (please attach department discussion summary)
   Date: __/__/__
   Department Vote:
   in favor ___  opposed ___  abstentions ___

   Senior Associate Dean, Muskingum Adult Program (MAP): (if applicable) __________________________
   in favor or opposed or abstain (circle one)
   (please attach comments)
   Date: __/__/___

   Teacher Preparation Programs [Initial Licensure]: (if applicable) __________________________
   in favor or opposed or abstain (circle one)
   (please attach comments)
   Date: __/__/___

   Division Coordinator: [Signature]
   (please attach department and division discussion summaries)
   Date: __/__/__
   Division Vote:
   in favor ___  opposed ___  abstentions ___

   Committee Chair (VPAA): [Signature]
   Date: __/__/__
   Curriculum Committee vote:
   in favor ___  opposed ___  abstentions ___

6. Date of Resolution:
   (a) 30-day approval period ends __________________
   (b) date of faculty meeting for consideration ________________
Departmental Discussion of Adding Tradition of American Literature II

Currently as offered, English 233 always has a huge waiting list of students wanting to take it. It counts in the LAE as American Experience, and is required for the English major. It also is an option for the American Studies major. We discussed the difficulty of covering such a large amount of content in one semester. Many universities and colleges have already split their American literature survey into pre-1865 and post-1865. Doing so would give the teacher more space to cover the content. The Education Dept. would have to decide whether students need to take both English 233 and 234, the way they take both halves of the British literature survey. American Studies would have to decide if a student may take both halves for the major or just choose one (or none). For the English major, we will follow the pattern we have with English 231 and 232: an English major is required to take one or the other. By splitting 233 into two halves, we will relieve a lot of the enrollment congestion.

Adding a second survey class will not be a problem. Instead of teaching English 201 Advanced Writing in the fall, Amanda Adams will teach American Lit I. James Wells will take over the Advanced Writing class.

We agreed that both halves should be included in the LAE, since both reflect the American Experience. It would also give students another option for that LAE requirement.

The department approved these changes unanimously.
Curriculum Change Proposal Form

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<td></td>
<td>Number (within level), title, description, pre-req change</td>
<td>X Change to Major</td>
<td>(1) New Degree</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Remove a Course</td>
<td>Remove a course that is currently in the LAE</td>
<td>Change to Minor</td>
<td>(2) New Program in principle</td>
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<td></td>
<td>Add to LAE</td>
<td>Remove from LAE</td>
<td>Change to LAE (change to the LAE itself)</td>
<td>New Program with curriculum</td>
</tr>
<tr>
<td></td>
<td>Add to Cross-listed</td>
<td>Remove from Cross-listed</td>
<td>Change in Cross-list status</td>
<td>Add a Minor</td>
</tr>
<tr>
<td></td>
<td>Add to Major/Minor Requirements</td>
<td>Change in Major/Minor Requirements</td>
<td>Delete a Major or Minor</td>
<td>Change Degree Requirements</td>
</tr>
<tr>
<td></td>
<td>Special Course or non-credit workshop</td>
<td>Change in Special Course or non-credit workshop</td>
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1 Curriculum Committee receives & reports to faculty
2 30 day faculty review required
3 LAE assessment plan with assessment committee review required prior to CC consideration
4 Full faculty approval required
5 Curriculum Committee for action, approval published to faculty

3. Proposed term of initial offering or implementation date: Fall 2011
4. Please provide the following information here or attached:
   a. recommended level: FR SO JR SR
   b. credit hours: _________
   c. title: ____________________________________________
   d. requirements it will satisfy: (major, minor, LAE, licensure): ________________________________
   e. prerequisites or other special conditions: _____________________________________________________
   f. description of change: Instead of English 233 being required for the major, students may take either English 233 Traditions of American Literature I or English 234 Traditions of American Literature II.
   g. proposed catalog description:
   h. justification for change: Will keep the course from being overcrowded, and will make it easier for the instructor to cover the material adequately.
   i. staffing considerations:
      (1) can be taught by present staff  X
      (2) will require additional staff ______
   j. anticipated frequency of offering:
      (1) every semester ______
      (2) once a year  X
(3) alternate years

k. resources (facilities, equipment, supplies, library materials, etc.): None needed.

5. Signatures:
Department Chair: [Signature]

(please attach department discussion summary)
Date: 11/1610
Department Vote:
in favor 8 opposed 0 abstentions 0

Senior Associate Dean, Muskingum Adult Program (MAP): (if applicable) ____________________________
in favor or opposed or abstain (circle one)
(please attach comments)
Date: __/__/____

Teacher Preparation Programs [Initial Licensure]: (if applicable) ____________________________
in favor or opposed or abstain (circle one)
(please attach comments)
Date: __/__/____

Division Coordinator: [Signature]
(please attach department and division discussion summaries)
Date: 11/3010
Division Vote:
in favor 7 opposed 0 abstentions 0

Committee Chair (VPAA): [Signature]
Date: 11/510
Curriculum Committee vote:
in favor 8 opposed 0 abstentions 0

6. Date of Resolution:
(a) 30-day approval period ends _______________________
(b) date of faculty meeting for consideration _______________________

NOTE: See APAP section 110 for more information regarding changes to curriculum.
Discussion about the Change in our Major Requirements

In addition to the discussion about English 233 being split into two halves, we discussed whether an English major should take both parts or just one, and decided to follow the pattern we use with English 231 and 232 (British Lit I and II). An English major may take either Brit Lit I or Brit Lit II. We are changing our requirement so that an English major may take either American Lit I or American Lit II. Everyone agreed that this would be a good idea because it would keep our required hours at 30. A student who wanted to take both halves could certainly do that.
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<tr>
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<td>X Content Change</td>
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5 Curriculum Committee for action, approval published to faculty

3. Proposed term of initial offering or implementation date: Fall 2011
4. Please provide the following information here or attached:

a. recommended level: FR SQ JR SR

b. credit hours: 3

c. title: ENGL 233: Tradition of American Literature I

d. requirements it will satisfy: major, minor, LAE, licensure For the major, a student may take either 233 or 234.

c. prerequisites or other special conditions: English 121

f. description of change: We are splitting the original English 233 into two courses: ENGL 233 Tradition of American Literature I and ENGL 234 Traditional of American Literature II

g. proposed catalog description: A survey of American literature from the colonial era through the age of Romanticism. Genres include essays, Native American legends, captivity narratives, slave narratives, short fiction, the novel, and lyric poetry. Intellectual and historical contexts, as well as key authors, are covered.

h. justification for change: The canon continues to grow. It’s harder and harder to cover all the material from the colonial period to the present day. This course is always overfull because it fills many requirements and is only offered in the spring. Splitting it into two courses and offering one in the fall and one in the spring will make it easier for students to fulfill the requirement and easier for the professor to cover the necessary material.

i. staffing considerations:

(1) can be taught by present staff X
(2) will require additional staff __

j. anticipated frequency of offering:
   (1) every semester __
   (2) once a year X
   (3) alternate years __

k. resources (facilities, equipment, supplies, library materials, etc.): No additional resources required.

5. Signatures:
Department Chair: [Signature]
(please attach department discussion summary)
Date: 11/16/10
Department Vote:
in favor _8_ opposed _0_ abstentions _0_

Senior Associate Dean, Muskingum Adult Program (MAP): (if applicable) __________________________
in favor or opposed or abstain (circle one)
(please attach comments)
Date: __/__/____

Teacher Preparation Programs [Initial Licensure]: (if applicable) _______________________________
in favor or opposed or abstain (circle one)
(please attach comments)
Date: __/__/____

Division Coordinator: [Signature]
(please attach department and division discussion summaries)
Date: 11/13/10
Division Vote:
in favor _7_ opposed _0_ abstentions _0_

Committee Chair (VPAA): [Signature]
Date: 11/13/11
Curriculum Committee vote:
in favor _8_ opposed _0_ abstentions _0_

6. Date of Resolution:
   (a) 30-day approval period ends __________________________
   (b) date of faculty meeting for consideration _______________________

NOTE: See APAP section 110 for more information regarding changes to curriculum.
Departmental Discussion of Changes to English 233: Tradition of American Literature

Changes include a title change, content change, course description change. Currently as offered, English 233 always has a huge waiting list of students wanting to take it. It counts in the LAE as American Experience, and is required for the English major. It also is an option for the American Studies major. We discussed the difficulty of covering such a large amount of content in one semester. Many universities and colleges have already split their American literature survey into pre-1865 and post-1865. Doing so would give the teacher more space to cover the content. The Education Dept. would have to decide whether students need to take both English 233 and 234, the way they take both halves of the British literature survey. American Studies would have to decide if a student may take both halves for the major or just choose one (or none). For the English major, we will follow the pattern we have with English 231 and 232: an English major is required to take one or the other. By splitting 233 into two halves, we will relieve a lot of the enrollment congestion. Both halves should be included in the LAE, since both reflect the American Experience. It would also give students another option for that LAE requirement. The department approved these changes unanimously.
Arts and Humanities Division Discussion of Proposed Curricular Changes in English

November 30, 2010

The division’s discussion of the collection of curricular changes brought forward by the English Department was minimal and manifested strong support for the proposals. (See our unanimous votes.)

The written explanations from the department seemed eminently justified. The division acknowledged that the changes were, in addition to comporting with good teaching practice and (in the case of ENGL 233-234) the situation at other universities, the result of our two new hires. That always leads to some change in a curriculum. In response to a question about managing a new class, the division learned that the instructor would not be teaching Advanced Writing, a course taught by others in the department also. Another member of the division noted that having another course in sequence would help in advising first-year students and could relieve congestion in registration.

The question was raised whether or not, in light of the new LAE transfer credit discussion taking place in the Undergraduate Curriculum Committee, the department had thought of re-numbering the courses at the 300-level. The chair replied that they had not discussed that, and if that were desired that conversation would have to take place in the department.