MUSKINGUM UNIVERSITY  
FACULTY MEETING MINUTES

DATE:  Tuesday, November 24, 2009  
TIME:  11:00 a.m.  
PLACE:  BSC 336  
PRESIDING:  Dr. Paul Reichardt, Vice President for Academic Affairs

1. The meeting was called to order by Dr. Paul Reichardt, Vice President for Academic Affairs.

2. Will Mullins gave the Invocation.

3. The minutes of the October 27, 2009 meeting were approved.

4. The agenda of the November 24, 2009 meeting was approved unanimously.

5. President Steele was not available, but she sends her best wishes to the faculty for the holiday season.

6. Curriculum Committee Recommendations

   A. After brief discussion, unanimously approved the addition of HIST 310: Ancient History to the Western Heritage (a) section of the LAE;

   B. After brief discussion, unanimously approved the addition of HIST 3XX: Early Middle Ages (500-1000 CE) to the permanent course offerings and to the Western Heritage (a) section of the LAE;

   C. After brief discussion, unanimously approved the addition of HIST 3XX: Later Middle Ages (1000-1500CE) to the permanent course offerings and to the Western Heritage (a) section of the LAE;

   D. Approved unanimously the addition of HIST 3XX: Women in the Middle Ages to the permanent course offerings and to the Gender Studies minor offerings;

   E. After brief discussion, unanimously approved the addition of Film Studies minor to the curriculum;

   F. After brief discussion, unanimously approved the addition of IDIS 1XX: Introduction to Film Studies to the permanent course offerings;

   G. After brief discussion, unanimously approved the addition of IDIS 2XX: Topics in Film Studies to the permanent course offerings.

7. Report from Gene Alesandrini, Faculty Executive Secretary:

   Mr. Alesandrini reported that the third Faculty Forum was held on November 10, 2009. The attendance was not a quorum. Attendance is important so he can gather proper information to represent the faculty as a whole. Next semester’s Forums will be scheduled at times when most faculty are available to attend.

8. Report from Dr. Reichardt:

   Dr. Reichardt thanked the faculty for their expressions of concern for him during his recent medical treatments.

   The management and monitoring of instructional technology responsibilities will be reorganized in January. The Division Coordinators have taken the lead in this reorganization. The responsibilities to ensure that technology is monitored and working will be shared by Division Coordinators, building secretaries, student workers, faculty, and Computer and Network Services. Over time, there will be technology upgrades and expansion of access to instructional technology.
Faculty will be asked to share technology knowledge and skills with their colleagues.

A First Year Seminar Review Committee will begin its work in the 2010 Spring Semester.

Danny Ingold, Laura Hilton, and Diane Rao will be presenters at a Sabbatical Seminar on November 30, 2009, at 3:30 p.m. in Cambridge Hall 15. Please plan to attend this interesting portrait of faculty research projects.

9. Dr. Jean Morris observed that this would be Al Chaffee’s last Faculty Meeting and asked that Dr. Chaffee be recognized for his contributions to Muskingum University. Dr. Chaffee received an ovation from his colleagues.

Meeting adjourned at 11:40 a.m.

Submitted by Danielle White, Administrative Assistant to the VPAA