MUSKINGUM UNIVERSITY
FACULTY MEETING MINUTES

DATE: Tuesday, September 21, 2010
TIME: 11:00 a.m.
PLACE: BSC 336
PRESIDING: Paul Reichardt, VPAA

1. The meeting was called to order by Dr. Reichardt, Vice President for Academic Affairs.

2. Will Mullins, University Chaplain, gave the Invocation.

3. The minutes of the April 27, 2010 meeting were approved.

4. The agenda of the September 21, 2010 meeting was amended, adding Item 7, December Undergraduate Graduation List. Agenda was approved unanimously after amendment.

5. Report from President Anne Steele:

Thank you to Professional Development Committee for tremendous thought and years of work on the policy for promotion of limited period faculty.

Thank you to Curriculum Committee for proposing the addition of “Undergraduate” to Curriculum Committee’s name and making the Committee’s role clear to those outside the campus community.

Enrollment is strong. The good news is, Sector 1’s enrollment is between 1500-1551, with around 100 enrolled in MAP courses, for a total undergraduate enrollment of 1700. Financial Aid is on target.

The Vice President for Academic Affairs search is underway. The advertisements have gone out. The search committee is reviewing vitas.

Thank you for all the hard work.

6. Jeff Zellers, Vice President for Enrollment gave a progress report, at the request of the Division Coordinators, on the student profile and retention.

ACT composite average is stable at 22; There are more men (54%) than (women) 46%; 85% applications are from Ohio; Ethnicity is 11 % and International is 4%; First generation students represent 40%, up from last year’s 37%; Financially, 3% fewer filed for financial aid; This class did not receive any more money than was distributed last year; Top majors: Education 17%, Business 14%, Undecided 14%, and Nursing 7%.

Retention research is underway. Last week 50-60 different students were in the Student Success Center for help. Lisa Kasper has been doing group work. Class rosters will be sent out and you are being asked to mark students who are in danger of not passing. The Student Success Center will contact and assist them.
Admissions would like stories of students or alumni who are currently doing well outside of Muskingum. Please forward a sentence or two regarding what graduates are doing. The Admissions Office will call and interview.

7. Barb Hansen, Dave Longaberger Professor of Teaching and Learning and Distinguished Professor of Education, discussed federal “Race to the Top” funding for a four-year project to improve education in Appalachian Ohio. The grant was received the Battelle Foundation and will be administered by the Ohio Appalachian Commission. The Ohio Appalachian Commission includes 21 school districts, 79 school buildings, 2900 teachers, and 39,400 students.

8. Dan Wilson, Registrar, provided a list of potential December 2010 undergraduate degree completers. The list was approved unanimously.

9. Dr. Reichardt presented a proposal to change the Curriculum Committee name to Undergraduate Curriculum Committee. The proposal was approved with 1 opposed and 1 abstention. Changes in the appropriate APAP text will come to the faculty at a later date.

10. Mark Stambush presented a proposal from the Professional Development Committee regarding standards and procedures for limited period faculty promotions.

   The proposal was discussed and a recommendation to change the word “Satisfaction” in the Associate Professor paragraph to lower case, reading “.....consideration; satisfaction of specific.....” The motion for the change was approved with 3 opposed.

   The proposal was approved through ballet count of 46 approved, 12 opposed, and 6 abstentions.

11. Dr. Reichardt announced that due to lack of time and loss of a quorum, the Assessment Committee item on the agenda will be deferred to the next faculty meeting.

Meeting adjourned at 12:19.

Submitted by Danielle White, Administrative Assistant to the VPAA