Dear Cooperating Teacher:

We appreciate your support in agreeing to have a teacher candidate in your classroom this Spring 2013 semester. Muskingum University is offering to you an opportunity to use your work as a cooperating teacher as professional development. This credit is offered at a significantly reduced rate of $130.00 per credit hour. Either one or two hours of graduate credit for mentoring may be requested by contacting the Graduate and Continuing Studies office, 740-826-8038, or e-mailing Beth Cross at bethc@muskingum.edu or for an explanation of what is required for the course credit requirements, rubrics, and registration procedures can be obtained by e-mailing Kathy Brown at bbrown@muskingum.edu. The instructor for this course will be Dr. Rae L. White, Chair of the Department of Education who may be contacted at rwhite@muskingum.edu.

We appreciate your generosity in agreeing to have a field-experience student in your classroom this semester. Our education students need strong mentor teachers, in real classrooms, as they prepare for their licensure. The experience they gain from you is invaluable. We realize that teachers are willing to help our students because of their strong belief in supporting future teachers and dedication to the teaching profession. Doing this for credit is completely optional for you, but it is something that we can offer in appreciation of your service.

Sincerely,

Kathy Brown
Graduate and Continuing Studies Faculty Coordinator