Commonly Asked Interview Questions

1. **Tell me a little bit about yourself.**
   This is an open-ended question usually asked to help “break the ice.” The key thing to remember is to keep your response related to the job. Be specific and don’t ramble. Your answer should be about two minutes in length.

2. **Why are you interested in working for this company/organization?**
   This will show the employer if you have done your homework. Be specific and state what you have learned about the company through your research.

3. **Why have you chosen this particular field?**
   This allows you to demonstrate your enthusiasm and dedication to your field.

4. **Describe your best/worst boss.**
   Be positive. Speak about your best boss if possible. If pressed to speak about your worst boss, try to put a positive spin on it. For instance, “I had a supervisor who was often very vague. However, because of this, I learned the value of good communication.”

5. **What is your major strength/weakness?**
   Your major strength should be easy, but be sure it is directly related to the position. As for your major weakness, again, put a positive spin on it. For instance, “I tend to be nervous around my supervisors, although I’ve gained more confidence in that area since my last job where my supervisors encouraged me to ask questions.”

6. **Give me an example of a problem you encountered either in school or at work, and explain how you solved it.**
   Be logical. State the problem and then illustrate the step-by-step procedure you used to correct it.

7. **Where do you see yourself in three years?**
   Tell the interviewer that you hope to be with the company/organization in whatever capacity you can make the greatest contribution, based on the skills and experiences you’ve gained over the course of the preceding three years.

8. **Describe an experience in which you worked as a part of the team.**
   Being able to both contribute to and lead a team are very important qualities. Give this question serious consideration and develop answers for both situations.

9. **What was the last book you read?**
   This is intended to see if you remain current in your field and/or read for self improvement. Think of (and read) a book that relates to your business or contributes to your personal growth.

10. **Do you have any questions for me?**
    This is a question you can always anticipate. Moreover, as a result of your research, you should always have several good job and/or company specific questions to ask. Again, it shows that you are prepared.
More Commonly Asked Interview Questions

The following are questions that can only be answered in your own words based on your own personal experiences.

1. Why did you attend Muskingum College?
2. What kind of career do you have planned?
3. What kinds of things are you looking for in a job?
4. What do you consider to be a worthwhile achievement of yours?
5. Are you a leader? Explain.
6. How do you plan to continue developing yourself?
7. Why did you select your major?
8. What can I tell you about my company/organization?