DATE: May 7, 2013
TIME: 10:45 am.
PLACE: BSC 336
PRESIDING: James Callaghan, Vice-President for Academic Affairs

1. Invocation.

2. Minutes from March 26, 2013 meeting approved.

3. Agenda for May 7, 2013 meeting approved and amended to reflect that items 5a-5k are to be voted on as a group.

4. President’s Report. President Steele gave faculty an overview of the April meeting of the Board of Trustees, and congratulated the faculty that had been promoted. President Steele also announced that the university had been awarded full re-accreditation by HLC, discussed the new Pathways option, and noted that the HLC Advancement report is available from the Academic Affairs office. Dr. Steele thanked the faculty for their work on accreditation, and congratulated them on their efforts and the results. Additionally, President Steele updated faculty on enrollment and retention initiatives, as well as the plans and timelines associated with the library renovation. Recognizing that there were many items on the agenda, President Steele requested that she be permitted some time at the end to go over some other initiatives related to the university’s LAE.

5. Undergraduate Curriculum Committee Recommendations, Dan Wilson, Registrar

ITEMS REQUIRING FACULTY VOTE:

a. Add FREN-291: Advanced French Table (1 credit) to the permanent offerings.
b. Add GERM-291: Advanced German Table (1 credit) to the permanent offerings.
c. Add SPAN-291: Advanced Spanish Table (1 credit) to the permanent offerings.
d. Add ESL-3XX: Advanced ESL Conversation Table for Non-Native English Speakers (1 credit) to the permanent offerings.
e. Add ENGL 317: Journalistic Ethics (3 credits) to the Moral Inquiry category of the LAE.
f. Add ENGL 124: Non-Western Literature (3 credits) to the International Perspectives category of the LAE.
g. Remove ECON/HIST 375 from the permanent offerings.
h. Add CHEM-108: General, Organic, and Biological Chemistry (4 credits) to the permanent offerings and to the Scientific Understanding category of the LAE.
i. Add NURS 1XX: Foundations in Nursing (2 credits) to the permanent offerings and to the Nursing major requirements.
j. Add NURS 4XX: Issues and Trends: Preparation for Licensure (2 credits) to the permanent offerings and to the requirements for the Nursing major.
k. Add, in principal, a major in Public Health Studies.

Approved.
6. Professional Development Committee, Dr. Mark Stambush, Chair.

   a. Changes to FAC procedures for tenure/promotion recommendations.
   b. Establishment of election procedures for PRC members and for Faculty Executive Secretary.

   Approved.

7. Report, Faculty Executive Secretary, Dr. Stephen Van Horn. Dr. Van Horn made faculty aware of students events that would be happening across campus, and also discussed two alums Hugh Martin and Amy Iler.

8. Report, Vice-President for Academic Affairs, Dr. Callaghan. Dr. Callaghan advised faculty that salary explanation letters were ready. Due to a death in Marcia Gray’s family, however, they would be delayed, but sent out just as soon as possible from Academic Affairs. He reminded faculty that nominations for the Faculty Awards to be announced at Fall Convocation are due on May 15. Faculty with ideas about Fall Conference workshops were invited to forward those ideas and suggestions to Academic Affairs. Reminders that the MA Commencement is Thursday in Brown Chapel and that faculty should RSVP to Emily Smith, that the Baccalaureate is set for May 11 in that same location, and that the Undergraduate Commencement is May 11 at 1:30pm in Rec Center. Dr. Callaghan also took a moment to echo Dr. Steele’s comments thanking the faculty for their work this year, and congratulated them in particular for their efforts in securing for the university two critical re-accreditations – HLC and NCATE. Dr. Callaghan then opened the floor for announcements.

9. Announcements
Sheila Ellenberger updated faculty on the upcoming library changes/timetable, its effects upon services, and the plans made so that there would be as little disruption of services as possible. The library’s central service points will move in the Fall to Gooding and 127 in Cambridge Hall. Richard Arnold advised faculty of a Diabetes Research fundraiser being held.

Dr. Callaghan then returned the floor to President Steele, who discussed the LAE and the mission of Muskingum University. President Steele noted that she had gone to the Curriculum Committee in April and had asked that the proposal to change the LAE core Mathematics requirement to a core Quantitative Reasoning requirement be put on hold. Highlighting the university’s mission to develop whole persons – “educated citizens” – she noted that the LAE was supporting the university’s Bachelor of Science, and that student choice in some programs, rather than curricular direction, permitted them to elect to receive either a BA or a BS. As a result, she had asked for: 1) The creation of specific curricular BA and BS tracks in majors offering degree choices; and 2) That support of the BS degrees by the LAE be uncoupled and placed in the majors instead. She emphasized her support for strong majors. To accomplish the above two points, she has directed the Division Coordinators to work with one of their Curriculum Committee representatives and others of their choosing to work on making the LAE more conducive to producing educated citizens, and noted a one-third/one-third/one-third suggestion made at a recent Council of Chairs. This LAE group is to be put together in time for Fall Conference activities, and will make monthly reports at Faculty Meetings. President Steele charged this group to complete its work so that an announcement may be made to the Board at its April meeting next year.

10. Adjournment