FACULTY MEETING MINUTES
(Attachment A)

DATE: February 26, 2013
TIME: 11:00 am.
PLACE: BSC 336
PRESIDING: James Callaghan, Vice-President for Academic Affairs

1. Invocation was delivered by Rev. Will Mullins, Chaplain.

2. Minutes from January 29, 2013 meeting approved.

3. Agenda February 26, 2013 meeting approved.

4. President Steele’s report updated faculty on the progress of funding and construction at the Library. Both funding and construction are on-target and the new library is set to open in the Fall of 2015 without any long term debt.

HLC’s final report has been received and accepted by the University. The HLC report recommends that the University receive the maximum number of years for accreditation (9 years) and that there were no formal concerns from the reviewers. President Steele read a passage from the report where the reviewers stated that the University was moving forward with a “eyes wide open” approach to the future of the University.

President Steele thanked Todd Lekan for all of his hard work with the HLC process. President Steele announced that Todd has agreed to maintain an administrative position with the University as the Coordinator for LAE Assessment, Special Assistant to the President for University Accreditation and will also be teaching a limited number of courses.

5. Lois Zook-Gerdau, Chair of the Assessment Committee proposed to change the LAE Assessment plan. The change would no longer require courses in the core to be assessed at twice the rate as courses in the distribution. Approved.

6. Undergraduate Curriculum Committee Dan Wilson, Registar reported:

The Undergraduate Curriculum Committee unanimously approved and recommends to the faculty:

- 2014-2015 Traditional Undergraduate Academic Calendar
  Abstained: 0 No: 0 Yes; Approved.

  1) Considered proposals from the EAB department -
     a) Unanimously approved as a group the proposals to:
        i) Delete the Business major and minor.
        ii) Add majors and minors of “Business Management” and “Marketing.”
        iii) Add BUSI-4XX: International Marketing (3 credits) to the permanent offerings.
iv) Add BUSI-4XX: Marketing Research (3 credits) to the permanent offerings.
- Approved.

b) Unanimously approved proposal to add BUSI-100: Business Colloquium (1 credit) as a special course.
- Read and Acknowledge.

2) Unanimously approved proposal from the Social Science Division Pre-Law Program to add a Pre-law minor.
- Approved.

3) Unanimously approved proposals from the Health Science department to:
   a) Add a major in Athletic Training.
   b) Add ATHT-110: Introduction to Athletic Training I (3 credits) to the permanent offerings.
   c) Add ATHT-120: Introduction to Athletic Training II (3 credits) to the permanent offerings.
   d) Add HLSC-110: Medical Terminology (1 credit) to the permanent offerings.
- Approved (a, b, c, and d as package).

4) Voted 7-2 in favor of proposal from the Division Coordinators to change the course number for IDIS-150: Arts and Humanities (3 credits) to IDIS-2XX.
   Discussion. Question was called. Request for paper ballot.
- Yes: 47  No: 30  Abstained: 2
- Approved.

7. Faculty Executive Secretary, Dr. Stephen Van Horn:
The Benefits Advisory Committee will start looking into new insurance companies soon. A new program will be made available in the near future offering long-term care insurance.

8. Vice-President for Academic Affairs, Dr. Callaghan:
Thanked the faculty on behalf of himself and Jeff Zellers for all of their help at Scholarship Days. Advised faculty that Catalog revisions will be passed out in the near future. The procedure has changed a little from last year. This year the proposed change will be handed out and any revisions that need to be made should be submitted from there.
Advising and scheduling begins March 11th, the first Monday after Spring Break. March 25th Seniors will start registering for classes.
Submissions for the “Accolade” are due by March 25th.
Submissions for Learning Communities (which have been updated on the VPAA’s site) are due by March 15th.
First Year Seminar information will be distributed next month.
Plans to have the schedule out to faculty this week for final adjustments before being available on MuskieLink the week after Spring Break.

9. No announcements were made from the floor.

10. Adjourned at 11:40am.