DATE: December 6, 2011
TIME: 11:00 a.m.
PLACE: BSC 336
PRESIDING: James E. Callaghan, VPAA

1. Invocation --Will Mullins, Chaplain
2. Minutes Nov. 15, 2011 meeting (Attachment A)
3. Agenda for Dec. 6, 2011 meeting
4. President’s Report --President Steele
5. Undergraduate Curriculum Committee Recommendations --Dan Wilson, Registrar
6. Report, Faculty Executive Secretary --Mr. Gene Alesandrini
7. Report, Vice-President for Academic Affairs --Dr. Callaghan
8. Adjournment
ATTACHMENT A
FACULTY MEETING MINUTES

DATE: November 15, 2011
TIME: 11:00 a.m.
PLACE: BSC 336
PRESIDING: James E. Callaghan, VPAA

1. Invocation --Will Mullins, Chaplain
   Professor Rick Nutt in place of Will Mullins, Chaplin.
   Professor Nutt asked faculty to keep Chaplin Mullins in prayers due to a loss in his family.


3. Agenda for Nov. 15, 2011 meeting.
   Amended to accommodate President’s need to remain available for ABET reporting.
   Approved as amended.

4. President’s Report
   President Steele was unable to attend due to ABET meetings.

5. Information: Behavioral Assessment and Intervention Team (BAIT)
   Emily Smith and Kerry Guerard spoke regarding BAIT. They informed faculty of the members of BAIT, meeting dates and what BAIT does. There was a handout regarding procedures for BAIT. Discussed who to report incidents to depending on the severity of the situation.

6. Undergraduate Curriculum Committee Recommendations --Dan Wilson, Registrar
   These following two items were approved unanimously (8 to 0) by Committee and were to be considered as a group:
   a) Remove BIOL 105: Issues in Biology (3 credits) from the permanent offerings and from the Scientific Understanding category of the LAE.
   b) Add BIOL 10X: Contemporary Biologic Issues (4 credits) to the permanent offerings and to the Scientific Understanding Category of the LAE.

   Approved unanimously.

   The following proposal was approved by the UCC, but the Committee requested an announcement of the change at the faculty meeting to ensure that advisors are aware of the change:
   - Unanimously approved proposal from the Political Science department to change the course number and title of POLS 251: International Relations (3 credits) to POLS-151: Introduction to International Relations (3 credits).

   Information to Faculty.
7. Assessment Committee

Proposal to amend the wording of the LAE Assessment Plan
Discussion regarding reasons for changes.
Friendly amendment to change from passive voice to active voice.
Discussion regarding wording of proposal.
Motion to Table. Motion 2nd. Vote taken.
Motion to re-submit proposal to Committee for further review and re-wording.
Motion 2nd and approved.

8. Report, Faculty Executive Secretary

Mr. Gene Alesandrini, FES

Health Insurance
Benefits Advisory Committee to be pulled together before Board meeting in January. The Benefits Advisory Committee to possibly meet in December.
Discussed different ways to reduce rates. FES stated he had been contacted by a Board Member regarding ways to reduce costs: one way was to go with other organizations or educational facilities to reduce costs; another was to roll funding back to levels of several years ago but that would have to go from Board to President and then action to be taken from there.
Discussion regarding committees being disbanded. Mr. Alesandrini stated that unless the rumor came from the proper channels to ignore the rumor.
Discussion regarding Solar Fields and faculty. Mr. Alesandrini stated it really was not a faculty issue at this point.

9. Report, Vice-President for Academic Affairs

Dr. Callaghan

Dr. Callaghan stated that ABET was on-campus for meetings related to the university’s initial accreditation in Engineering and what a great job Richard Taylor and his team have done with the self-study and a mock ABET visit. Dr. Callaghan talked about Thanksgiving approaching and reaching out to students staying on campus during the holiday, particularly international students far from home. He also discussed the various charity drives that are going on around campus.

Dr. Callaghan opened the floor for announcements from Faculty members.
Question asked regarding May term/summer session classes. Mark Sanford stated the schedule would be forthcoming.
There will be an Author Talk at the Library by Linda Regula and the faculty has been invited to attend.
Dr. Schumann stated that there are several concerts coming up for the Holiday season and invited faculty to attend. Guest Clarinetist to play this evening and faculty invited to attend.
Youthfest was discussed. Congratulations were given to the Music Department for all of their hard work and dedication to the high school musicians that participated.

10. Adjournment at 11:45am.