1) Unit proposing the change: Sociology
2) Please check all appropriate items:

<table>
<thead>
<tr>
<th>New Course:</th>
<th>Course Change:</th>
<th>Course Deletion:</th>
<th>Program Changes:</th>
<th>New Programs:</th>
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</thead>
<tbody>
<tr>
<td>X New Course Creation&lt;sup&gt;2&lt;/sup&gt; &lt;br&gt;(Include title, credits, description, etc.)</td>
<td>□ Number (within level), title, description, pre-req change&lt;sup&gt;1&lt;/sup&gt;</td>
<td>□ Remove a Course&lt;sup&gt;4&lt;/sup&gt;</td>
<td>□ Change to Major&lt;sup&gt;1&lt;/sup&gt;</td>
<td>□ New Degree&lt;sup&gt;1&lt;/sup&gt;</td>
</tr>
<tr>
<td>□ Course to be Cross Listed&lt;sup&gt;2&lt;/sup&gt;</td>
<td>□ Add to LAB&lt;sup&gt;3&lt;/sup&gt;</td>
<td>□ Remove a course that is currently in the LAB&lt;sup&gt;4&lt;/sup&gt;</td>
<td>□ Change to Minor&lt;sup&gt;1&lt;/sup&gt;</td>
<td>□ New Program in principle&lt;sup&gt;3&lt;/sup&gt;</td>
</tr>
<tr>
<td>□ Course to be included in LAB&lt;sup&gt;3&lt;/sup&gt;</td>
<td>□ Remove from LAB&lt;sup&gt;3&lt;/sup&gt;</td>
<td>□ Change to LAB (change to the LAB itself)&lt;sup&gt;3&lt;/sup&gt;</td>
<td>□ New Program with curriculum&lt;sup&gt;4&lt;/sup&gt;</td>
<td></td>
</tr>
<tr>
<td>□ Course included in Major/Minor Requirements&lt;sup&gt;1&lt;/sup&gt;</td>
<td>□ Change in Cross-List Status&lt;sup&gt;2&lt;/sup&gt;</td>
<td>□ Add a Minor</td>
<td></td>
<td></td>
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<tr>
<td>□ Special Course or non-credit workshop&lt;sup&gt;5&lt;/sup&gt;</td>
<td></td>
<td>□ Delete a Major or Minor&lt;sup&gt;4&lt;/sup&gt;</td>
<td>□ Change to Degree Requirements&lt;sup&gt;4&lt;/sup&gt;</td>
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</tbody>
</table>

1 Curriculum Committee receive & report to faculty<br>2 30 day faculty review required<br>3 LAB assessment plan with assessment committee review required prior to CC consideration<br>4 Full faculty approval required<br>5 Curriculum Committee for action, approval published to faculty

3. Proposed term of initial offering or implementation date: Fall 2011
4. Please provide the following information here or attached:
   a. recommended level: FR
   b. credit hours: 1
   c. title: Perspectives in Multicultural Leadership
   d. requirements it will satisfy: (major, minor, LAB, licensure): Credit will count towards 124 required for graduation
   e. prerequisites or other special conditions: Students must complete the LEAP workshop sponsored by the Office of International Student Services and Special Programs or have Instructor’s permission
   f. description of change: This course will be a one-credit hour pass/fail course that will serve as a culmination of a year-long leadership series for underclassmen. The course will focus on teaching leadership skills in a multicultural environment. Each student is required to complete 40 hours of service in a project of their choosing with the approval of the Instructor. Students must make a presentation on their service project in some manner (poster session, speech, photo journal, reflection with testimony, etc.)
   g. proposed catalog description: SOCI 1XX. Perspectives in Multicultural Leadership (1) provides an opportunity for students to examine leaders in the community and identify their own strengths to assist others. Through service-oriented action, students will come to a greater understanding of being socially responsible in a multicultural setting. Prerequisite: permission of instructor.
h. justification for change:
No such course currently exists which allows students to participate in a leadership program, learn the tools to make a difference in their community, use those skills immediately and receive course credit. Specifically, the course directly relates to Muskingum University’s mission statement in developing positive action and social responsibility; it relates to the Sociology Department’s concern with “the social and cultural factors which influence human behavior” (http://www.muskingum.edu/home/admission/majors/soc_anth/1.html).

i. staffing considerations:
(1) can be taught by present staff ____
(2) will require additional staff  X  (adjunct/staff)
Office of International Student Services and Special Programs will provide staffing

j. anticipated frequency of offering:
(1) every semester ____
(2) once a year  X  
(3) alternate years ____

k. resources (facilities, equipment, supplies, library materials, etc.):
Current university resources for classroom/technology resources will be sufficient; Office of International Student Services and Special Programs t will pay for copying and other class-related charges

5. Signatures:
Department Chair: ____________________________
Date: 2/11/2011
Department Vote:
in favor 3  opposed 0  abstentions 0

SUMMARY OF DEPARTMENTAL DISCUSSION
Valerie Smith had already done extensive preliminary work and consultations before she came to our department. The Department voted unanimously in favor of the initiative. Staffing is not an issue. We think the course looks interesting and beneficial. It meshes well with our program, and nicely exemplifies the University’s mission. It is a good direction to take regarding the development of whole persons leading socially responsible lives.

Senior Associate Dean, Muskingum Adult Program (MAP): (if applicable) ___NA________
in favor or opposed or abstain (circle one)
(please attach comments)
Date: ___/___/_____

Teacher Preparation Programs [Initial Licensure]: (if applicable) ___NA________
in favor or opposed or abstain (circle one)
(please attach comments)
Date: ___/___/_____
Division Coordinator: [Signature]

(please attach department and division discussion summaries)

Date: 2/15/11

Division Vote:

in favor 18  opposed 0    abstentions 0

This proposal was originally intended to be for the creation of an IDIS course, but in the interest of having it in a Department home, Sociology made the arrangements and put forth the proposal. It clearly falls within the mission of that Department. Staffing issues were clarified; Office of International Student Services and Special Programs will provide staffing and the Division will not be responsible to secure adjunct funding.

Committee Chair (VPAA): [Signature]

Date: 3/24/11

Curriculum Committee vote:

in favor 10  opposed 0    abstentions 0

6. Date of Resolution:

   (a) 30-day approval period ends

   (b) Date of faculty meeting for consideration
Dear Larry,

I just wanted to confirm with you my department’s commitment to support the proposed SOC 1XX: Perspectives in Multicultural Leadership in the following ways:

One adjunct instructor to teach the course as part of the salaried position of the Director of International Student Services & Special Programs (currently myself).

Funding for all normal classroom expenses (printing, copying, etc.) and costs for the prerequisite LEAP workshops (Account #15019).

Please let me know if you have any questions or concerns.

Valerie Smith
Director, International/Multicultural Student Services & Special Programs
Coordinator, Volunteer Services & LEAP Leadership Program
Muskingum University
163 Stormont St.
New Concord, OH 43762
USA

Tel: +1 (740) 826-8094
Fax: +1 (740) 826-8093
From: Janet Heeter-Bass [mailto:jheeter@muskingum.edu]
Sent: Monday, March 21, 2011 3:29 PM
To: 'Steve McGuire'
Cc: preichar@muskingum.edu
Subject: val smith request

Dear Members of the Curriculum Committee,

I have been asked to write a letter regarding the request to teach a multicultural leadership course by Valerie Smith. Please note, under Valerie’s guidance we are developing a comprehensive leadership program geared towards our minority students on campus. This course would be a supplement to Valerie’s program and as a result she would be expected to teach and do the supervision and advising related to the course within her regular work load and would not require any extra compensation to her salary. If this initial offerings of this course are successful and help our students to be successful academically and otherwise at Muskingum, I will always be willing to provide a person, approved by the faculty, to teach the course within their regular job.

If you have any other questions, please do not hesitate to contact me.
Sincerely
Janet Bass

Janet Heeter Bass
Vice President of Student Affairs/Dean of Students
Muskingum University
9740) 826-8083
SOCI 1XX: Perspectives in Multicultural Leadership

Instructor:  
Term: Spring Semester Only  
Office Location:  
Office Hours:  
Office Phone:  
Email:  

COURSE DESCRIPTION:  
This course will allow students to expand upon their knowledge of leadership in a multicultural society by giving the students an opportunity to share their talents and strengths within a community. Students must have completed the LEAP (Leading, Educating and Acting for Progress) workshops in order to receive credit for this course. The workshops focus on issues of stereotypes and prejudice actions and overcoming adversity in order to serve as a leader in the community. Each student will enter the course aware of the characteristics of good leaders and be able to utilize those characteristics within themselves as discussed in the LEAP program. Students that self-identify on their admission material as multicultural are specifically told about the LEAP program, although any student is welcome to participate.

Each student must complete a service project of their choosing (with the approval of the instructor) that totals 40 volunteer hours. This project should impact the community as a whole or individuals that reside in the community. The instructor will work with each student to identify a way in which the student can volunteer and make a difference. Students that have not had to overcome significant adversity related to race, religion, ethnicity, social-economic class, gender, etc. will be asked to complete their service project in a setting where these issues will be addressed and where the student must confront the struggles that are inherent in a multicultural community. The total hours do not need to be completed on just one specific program/event but could be a compilation of several smaller volunteer projects. A reflection project is to be turned in or presented by the student upon completion of all the volunteer hours.

LEARNING OBJECTIVES:  
Students must be able to:
- Identify areas of struggle or needs within a community.
- Research and prepare an idea for a reasonable service project to be completed by each individual.
- Compile all resources needed to complete a service-oriented project.
- Demonstrate the ability to make connections with individuals that can assist them in volunteering.
- Understand the relationship between perceived power and the resources in disadvantaged areas and the correlation between diversity and available opportunities.
- Illustrate and articulate in a cumulative project the difference that he/she made in a community.
- Realize the power of one individual acting for change and progress and how impactful actions are upon others.

COURSE REQUIREMENTS:  
Students must complete a service project totaling a minimum of 40 service hours and have compiled a reflective project. The reflective project can be of the student’s choosing with the instructor’s approval.

GRADING:  
This course is graded on a pass/fail scale. The grade will be given as either an S (Satisfactory) or a U (Unsatisfactory). If the student volunteers for 40 hours and submits a reflection project he/she will receive credit for the course.
TEXTS AND MATERIALS:
None

ITINERARY AND ASSIGNMENTS:
Class dates and times will be determined at the beginning of each semester. The class will meet once at the beginning of the semester to go over the syllabus and then each student will meet individually with the instructor to confirm the volunteer project and reflective project that the student has decided upon. The class will meet again as a class in April to share the reflective projects.

Volunteer Project- Each student will identify a way to use 40 volunteer hours in a manner that will benefit others. The hours will be completed by each student in congruence with his/her schedule and other obligations. Each student must have their project approved by the instructor prior to beginning. Students that know they are enrolling in this course may choose to complete some or all volunteer hours prior to the semester beginning (eg. Winter Break), students still must have approval for their service project prior to beginning.

Reflective Project- Each student must choose a way to share about their volunteer project. If applicable, students should reflect upon what it was like to work in a multicultural setting and ways that diversity impacted their volunteer project. Some examples of ideas for the reflective project include a poster session, a speech, a photo journal, a personal reflection with testimony or a video. Students are encouraged to use their own creativity and comfort-level of presenting the project in order to decide what the best presentation method will be for their volunteer project. All projects are to be completed and presented in April.