FACULTY MEETING AGENDA

DATE:  April 24, 2012
TIME:  11:00 am.
PLACE: BSC 336
PRESIDING: James E. Callaghan, VPAA

1. Invocation -- Will Mullins, Chaplain

2. Minutes, March 27, 2012 meeting. (Attachment A)

3. Agenda April 24, 2012 meeting.

4. President’s Report -- President Steele

5. Undergraduate Curriculum Committee Recommendations -- Dan Wilson, Registrar
   Approved by a vote of 6-2 the proposal from the Science Division to change the description of
   IDIS-100: First Year Seminar (1 credit) by removing the last sentence of the description which
   reads “Enrollment in First Year Seminar is required of all Undergraduate degree-seeking students
   in their first semester.”

6. Report, Faculty Executive Secretary -- Mr. Gene Alesandrini

7. Report, Vice-President for Academic Affairs -- Dr. Callaghan

8. Announcements

9. Adjournment
1. Invocation -- Will Mullins, Chaplain


3. Agenda March 27, 2012 meeting approved.

4. President’s Report
   President Steele updated faculty on North Central Accreditation issues. Discussed Commencement and the speakers. Reported updates to the Brown Chapel renovation, progress on the new Muskingum University sign at the main entrance and asked faculty/departments to review and update their webpages.

5. Undergraduate Curriculum Committee Recommendations
   Proposal from Religion and Philosophy Department to Change the Course Number for RELG 329: African-American Religious History (3 credits) to RELG 2xx. Approved.

6. Faculty Affairs Committee
   Honorary Degree Recommendations
   Approved.

7. Professional Development Committee -- Dr. Mark Stambush, Chair
   1. Proposal to Revise Faculty-Approved APAP Changes (420.2F and G).
      420.2F Approved.
      420.2G Approved.
      420.2.A Approved.
      420.2.H Approved.
      420.2.K Approved. (3 opposed)
      420.2.L Approved.

8. Report, Faculty Executive Secretary
   Preparing for Spring Board meeting. Requested that faculty bring forward any items they wished to be included in Board.

9. Report, Vice-President for Academic Affairs
   Thanked the Forensic Team and volunteers for the work done. Announcement to Department Chairs that program assessments are due June 4 2012. New format will be posted on the Academic Affairs web site.
10. Announcements
   Dan Wilson, Registrar informed faculty of the new procedure for registering students, and discussed the Degree Audit Program and its use as an advising tool. Discussed issues of getting seniors into required courses for graduation and requested that faculty work with Chairs and Division Coordinators. Stated that he will open the Calendar soon.

   Larry Normansell discussed transfer students and advising. Noted how there will be a Transfer Module Checklist in each transfer student’s folder along with the degree requirements. If students wish to have degree requirements changed to a newer catalog they must appeal to VPAA’s office.

   Academic Technology Committee will be sending out a survey soon. Please fill out and return.

11. Adjourned 11:50 am.