ATTACHMENT A
FACULTY MEETING MINUTES

DATE: April 24, 2012
TIME: 11:00 a.m.
PLACE: BSC 336
PRESIDING: James Callaghan, Vice-President for Academic Affairs

1. Invocation -- Will Mullins, Chaplain

2. Minutes from March 27, 2012 meeting approved.

3. Agenda for April 24, 2012 meeting approved.

4. President’s Report

President Steele announced that Rick Nutt had received the Distinguished Alum Award from the Louisville Presbyterian Theological Seminary.

Reported that the April Board meeting was very successful, and thanked the faculty for their help during Board weekend.

President Steele provided handouts for faculty review. The first topic discussed was the mission and strategic plan for Muskingum University. The second topic was a progress report on how Muskingum University had done during the 2010-2011 academic year, where Muskingum had outpaced all of its peer institutions. The third topic discussed was Sector 2 and its impact on Muskingum University financially.

Board action from April, with congratulations to all:

- Jim Dooley promoted to Professor of Biology
- Walter Huber promoted to Professor of Political Science
- Rob Wilson promoted with tenure to Associate Professor of Physics & Engineering
- Polly Collins granted title of Professor Emeritus
- Bob Jones granted title of Professor Emeritus

President Steele updated faculty regarding the Library renovation, the solar panel project, and several large summer projects such as the new track which is a gift from an alum.

5. Undergraduate Curriculum Committee Recommendations

Approved by a vote of 6-2 the proposal from the Science Division to change the catalog description of IDIS-100: First Year Seminar (1 credit) by removing the last sentence of the description which reads “Enrollment in First Year Seminar is required of all Undergraduate degree-seeking students in their first semester.”

Voted on by Faculty: In Favor: 38 Opposed: 12 Abstained: 0

Motion passed.
6. Report, Faculty Executive Secretary

Gene Alesandrini reported upon a good Board weekend. He would like to talk about new programming initiatives and how Muskingum University can create new programs that will attract students to Muskingum from other colleges/universities.

7. Report, Vice-President for Academic Affairs

Dr. Callaghan thanked the faculty for the great job and dedication instructing and inspiring students this academic year, both in and outside the classroom. He noted that Committee work across the campus has been phenomenal this year, particularly given the high volume and importance of activity. The preparations for the North Central self-study and site visit have been strong and could not have been accomplished without the help and significant input of faculty.

Bob Jones and Polly Collins have officially retired.

Salary explanation letters are forthcoming.

8. Announcements

Bil Kerrigan reminded faculty to submit letters of recommendation to nominate peers for the Faculty awards to be announced in the Fall. The deadline is May 15th.

Rick Nutt announced that one of Jean Morris’ students, Matt Mayforth graduating in Spanish and German licensure, had received a Fulbright award, the first to be awarded to a Muskingum undergrad. Mayforth will use the Teaching Assistant scholarship to teach in Austria for the coming academic year.

Ryan McLaughlin asked faculty to please publish any pending web page drafts or they would be lost at the end of the day when system updates take place.

Dan Wilson reminded faculty that all WIP’s, I’s and R’s will turn to F’s. Grades due May 9th

9. Adjournment 11:35 a.m.