FACULTY MEETING MINUTES
(Attachment A)

DATE: April 22, 2014
TIME: 11:00 am.
PLACE: BSC 336
PRESIDING: James Callaghan, Vice-President for Academic Affairs

1. Invocation -- Will Mullins, Chaplain

2. Minutes, March 25, 2014 meeting approved.

3. Agenda April 22, 2014 meeting approved.

4. President’s Report. President Steele congratulated both Robert Sharp and Sandra Soto-Caban on their promotion to Associate Professor. President Steele informed faculty that the Board had approved a change in Vivian Wagner’s title to Associate Professor of English from Journalism. The Board has approved the promotion of Ken McCollum to full Professor of Art and Jerry Martin has been granted the title of Professor Emeritus. The Board also approved the Leave Policy and stated that it will go into effect in the Fall of 2014 so that faculty members can take advantage of it in Spring 2015. The Board also approved, pending Faculty approval, FAC changes (see 7.A.).

The Board also made substantive changes to the number of elective trustees, Article 2, Section 1. There were also editorial changes to the Code of Regulations which has not been updated since 1983. Code Regulation Article 6 states “must give 30 day notice in writing to all members of trustees.”

President Steele updated faculty that Brown Chapel is again handicap-accessable and Baccalaureate will take place in Brown Chapel. Scholarship Day went well in the Recreation Center but will be moving back to Brown Chapel in 2015. President Steele discussed the naming of the Library, stating that more details will be given at a later date.

5. Report, Academic Programs Task Force. Dr. Rick Nutt gave thanks to everyone for their input this year. The input received will be sent to the Faculty for further review. Approximately 70 courses are set to go to Curriculum Committee. Please get these to Curriculum Committee as early as possible in the fall so that they may go through the process and to help Curriculum Committee get items approved in a timely manner. Reminded faculty that this is a living document that will grow and change with the University. Dr. Nutt also thanked all the members of the Task Force for their hard work and help in making this a smooth process.

6. Undergraduate Curriculum Committee Recommendations -- Dan Wilson, Registrar

   A. Consider proposals (Attachment B) from EAB department to:
      i) Change the course number and level of BUSI 321: Organizational Management (3 credits) to BUSI 2XX.
      ii) Change the course number and level of BUSI 341: Marketing (3 credits) to BUSI 2XX.

      Approved.
B. Consider proposal (Attachment C) from the CMT department to:
   i) Remove THEA 396: Theatre Research: Method and Theory (3 credits) from the permanent offerings.
      Approved.

C. Consider proposal (Attachment D) from the Health Science department to:
   i) Create a new major in Sport and Fitness Science, open only to those with an Associates Degree.
      Approved.

D. Consider proposal (Attachment E) from the Music department to:
   i) Create new course MUSC 4xx: Senior Recital (0 credits, with co-req.) to the permanent offerings.
      Approved.

7. Professional Development Committee -- Dr. Mark Stambush, Chair

   A. Proposed changes to FAC process and procedure (includes APAP 410.02.E and Bylaw I.C,4) (Attachment F)
      Discussion. Question called. Seconded. Calling of question carried. Item approved.

8. Report, Faculty Executive Secretary. Dr. Stephen Van Horn thanked faculty for their help during the year. Dr. Van Horn spoke with the Board about the changes to the Gen Ed and they were very happy and excited to see the changes in the fall.

9. Report, Vice-President for Academic Affairs. Dr. Callaghan reminded faculty of the due dates for Sabbatical Intentions, the final grades deadline, and about course evaluations. Announced to faculty that Emily Smith still needed a few volunteers for Muskie Preview. Dr. Callaghan informed faculty that the Triennial Program Assessment form is available on the Academic Affairs webpage and the deadline to file that is July 1. Asked faculty to kindly R.S.V.P. by May 7th to Emily for Grad Commencement. Undergraduate Baccalaureate and Commencement set for May 10th.

10. Announcements – Choir and symphony concert set for Sunday, April 27th at 7:00pm.

11. Adjourned at 12:00pm.